

JACKSON CITY COUNCIL

Regular Session

November 26, 2012

7:00 p.m.

Call to Order..... President Speakman

Pledge of Allegiance..... Mr. Brown

Opening Prayer..... Mr. Brown

Roll Call

Approval of Minutes

October 22, 2012

VISITORS

COMMITTEE REPORTS:

- Utility - Brown, Elliott and Queen
- Budget & Finance – Kitchen, Smith and Brown
- Police, Fire & Traffic - Smith, Kitchen and Foster
- Service –Elliott, Foster and Jones
- Railroad – Jones, Smith and Elliott
- Building/Recreation – Smith, Foster and Queen
- City Auditor
- Law Director
- Mayor
- Service/Safety Director

ORDINANCES AND RESOLUTIONS

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

ADJOURN

JACKSON CITY COUNCIL

Minutes from

October 22, 2012

7:00 p.m.

Regular Session

Jackson City Council met in regular session on Monday, October 22, 2012 at 7:00 p.m. at Jackson City Council Chambers. President Ronald Speakman called the meeting to order. The Pledge of Allegiance was given, led by Mr. Kitchen. The Prayer was given, led by Mr. Brown.

A roll call was taken as follows:

- Mr. Brown – present
- Mr. Kitchen – present
- Mrs. Jones – present
- Mr. Smith – present
- Mr. Queen – present
- Mr. Elliott - present
- Mr. Foster – present

Mr. Kitchen made a motion to approve the minutes from September 24, 2012 regular session, seconded by Mr. Elliott. In a voice vote, all members agreed.

VISITORS

COMMITTEE REPORTS

UTILITY – No Report

Mr. Sheward stated there was a request from Charles Johnson (see attached) for a sewer tap, there is currently sewer at the home, and this is for the garage. He will still be charged for water usage, no reason not to grant. Mr. Brown made a motion to grant the sewer tap, second by Mr. Elliott. In a voice vote, all members agreed.

Mr. Foster asks about tree trimming, do they pick streets and just trim, say like Oak Street. Mr. Sheward requested he give suggestions. Mr. Foster replied Broad Street. Mr. Foster also discussed putting an overhead light on the corner of South Street and Ohio Avenue. Mr. Brown stated he had not received any complaints.

BUDGET & FINANCE – No Report

Mr. Brown asked if the administration had started on the budget. Mr. Sheward replied yes, will have the temporary by the second meeting in November.

POLICE, FIRE & TRAFFIC – No Report

Mr. Foster asks if there were any grant funds available for more manpower. Mr. Sheward replied October 1st. Mr. Foster asked when we will know for sure, we are down one. Mr. Sheward replied probably 2013. Mr. Foster asked about purchasing another cruiser. Mr. Sheward replied probably, will have to look close at the budget, and may have to help the sewer fund which will take away from the Police Department. Mr. Foster stated the police cracked a nice case at the electric department. Mr. Queen thought an officer had been hired; money was put in the budget last year. Mr. Sheward replied no. Mrs. Jones commented how nice the Police Department look with the new paint and sign.

SERVICE – No Report

RAILROAD – No Report

Mr. Kirby requested an executive session to discuss litigation. Filed suit for breach of lease around the first of October. The other suit pending, will take of the back burner.

BUILDING/RECREATION – No Report

CITY AUDITOR

Mr. Reed stated the exit conference for 2011 audit went well, not posted yet. Mr. Speakman stated had to modify the expense, \$1200 extra due from public request in regards to the dog park and other request, no findings. This occurs every year, bogus complaints. Mr. Reed stated the state required audit to look into; this is some ones right to have these things checked.

LAW DIRECTOR

MAYOR

SAFETY/SERVICE DIRECTOR

Mr. Sheward commented on the bid for Manpower, the bridge is gone and silt fence, straw and seed done. Working on a proposal for the footbridge. Good news, spend large amount of time with FEMA on windstorm. Looks like many help, agent that helped approved \$240,000 plus reimbursement, will get 87.5%. \$201,645 will go a long way toward overtime and materials. No guarantee how quick, if we get by December would be good. Ordinance 50-12, long delayed 13.2KV conversion bid. Mr. Smith commented on Huron Street ditch cleanup, done and looks good. Mr. Queen asks about grant money for creek cleanup. Mr. Sheward replied proposals were due last Friday, two contractors bid on it. Sure it will be a while before it is announced. Does include some creeks in town. Plan still is, use grant and rest of what we appropriate.

Mr. Smith made a motion to go into executive session to discuss litigation and personal matter, seconded by Mrs. Jones. In a roll call, all members agreed. Council moved to executive session at 7:20 p.m.

Mr. Brown made a motion to return to regular session, seconded by Mr. Elliott. In a voice vote, all members agreed. Council returned to regular session at 7:35 p.m.

ORDINANCES AND RESOLUTIONS

ORDINANCE NO. 35-12

AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE ELECTRIC FUND: TRANSFER OUT AND DECLARING AN EMERGENCY.

Third Reading

In a roll call vote to adopt the ordinance, council voted as follows:

- Mr. Brown – yes
- Mr. Kitchen – yes
- Mrs. Jones – yes
- Mr. Smith – yes
- Mr. Queen – yes
- Mr. Elliott – yes
- Mr. Foster – yes

ORDINANCE NO. 35-12 DULY ADOPTED

ORDINANCE NO. 36-12

AN ORDINANCE TRANSFERRING APPROPRIATIONS FROM THE ELECTRIC FUND: TRANSFER OUT TO
THE ELECTRIC REPLACEMENT AND IMPROVEMENT FUND: TRANSFER IN AND DECLARING AN
EMERGENCY.

Third Reading

In a roll call vote to adopt the ordinance, council voted as follows:

Mr. Brown – yes
Mr. Kitchen – yes
Mrs. Jones – yes
Mr. Smith – yes
Mr. Queen – yes
Mr. Elliott – yes
Mr. Foster – yes

ORDINANCE NO. 36-12 DULY ADOPTED

ORDINANCE NO. 49-12

AN ORDINANCE TRANSFERRING APPROPRIATIONS FROM THE GENERAL FUND: POLICE DEPARTMENT
TO THE JAIL CONTRACTS FUND AND DECLARING AN EMERGENCY.

First Reading

Mr. Brown made a motion to adopt the ordinance, seconded by Mr. Elliott. In a voice vote, all members agreed.

Mr. Queen ask if this needs done immediately. Mr. Sheward stated we have several females incarcerated, yes we
need.

Mr. Brown made a motion to suspend the rules, seconded by Mrs. Jones. In a roll call vote, members voted as
follows:

Mr. Brown – yes
Mr. Kitchen – yes
Mrs. Jones – yes
Mr. Smith – yes
Mr. Queen – yes
Mr. Elliott – yes
Mr. Foster – yes

In a roll call vote to adopt the ordinance, council voted as follows:

Mr. Brown – yes
Mr. Kitchen – yes
Mrs. Jones – yes
Mr. Smith – yes
Mr. Queen – yes
Mr. Elliott – yes
Mr. Foster – yes

ORDINANCE NO. 49-12 DULY ADOPTED

ORDINANCE NO. 50-12

AN ORDINANCE OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO ACCEPT THE
BID OF NEW RIVER ELECTRICAL CORPORATION FOR THE 13.2KV CIRCUIT #1 CONVERSION FOR THE

First Reading

Mr. Brown made a motion to adopt the ordinance, seconded by Mr. Elliott. In a voice vote, all members agreed.

Mr. Kitchen asks does this include wire, pole, and complete package. Mr. Sheward replied yes, has specification and plans available for view. Four bids, 13.6% less than engineers estimate, lowest bid. Done last circuit conversion. Very expensive. Greatly enhanced, just one left to rebuild, recommend we accept and pass tonight. Mr. Kitchen asks about bids at the water plant. Mr. Sheward replied done. Mr. Brown asks about cost averages.

Mr. Sheward replied no, inline, always a chance, include emergency generator for this complex. Whoever furnishes may be some difference. \$1.9 million in that line, room to cover. Did really good job last time. Job this big always things that can happen. Mr. Brown asks if Mr. Foster looked it over. Mr. Foster replied it is line work, can't really give a good opinion. Good company. Mr. Reed commented we were taken back because it came in below estimate. Reviewed twice. Mr. Sheward stated out consultant talked to New River.

Mr. Brown made a motion to suspend the rules, seconded by Mr. Kitchen. In a roll call vote, members voted as follows:

- Mr. Brown – yes
- Mr. Kitchen – yes
- Mrs. Jones – yes
- Mr. Smith – yes
- Mr. Queen – yes
- Mr. Elliott – yes
- Mr. Foster – yes

In a roll call vote to adopt the ordinance, council voted as follows:

- Mr. Brown – yes
- Mr. Kitchen – yes
- Mrs. Jones – yes
- Mr. Smith – yes
- Mr. Queen – yes
- Mr. Elliott – yes
- Mr. Foster – yes

ORDINANCE NO. 50-12 DULY ADOPTED

ORDINANCE NO. 51-12

AN ORDINANCE OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO RETAIN THE SERVICES OF BAKER & MILLER, PLLC, ATTORNEYS AT LAW AND DECLARING AN EMERGENCY.

First Reading

Mr. Elliott made a motion to adopt the ordinance, seconded by Mr. Brown. In a voice vote, all members agreed.

Mr. Brown made a motion to suspend the rules, seconded by Mr. Kitchen. In a roll call vote, members voted as follows:

- Mr. Brown – yes
- Mr. Kitchen – yes
- Mrs. Jones – yes
- Mr. Smith – yes
- Mr. Queen – yes

Mr. Elliott – yes
Mr. Foster – yes

In a roll call vote to adopt the ordinance, council voted as follows:

Mr. Brown – yes
Mr. Kitchen – yes
Mrs. Jones – yes
Mr. Smith – yes
Mr. Queen – yes
Mr. Elliott – yes
Mr. Foster – yes

ORDINANCE NO. 51-12 DULY ADOPTED

RESOLUTION 15-12

A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS FOR PAYMENT OF BRENNTAG MID-SOUTH, INC. FOR SUPPLIES FOR THE WASTEWATER DEPARTMENT PURSUANT TO A "THEN AND NOW" CERTIFICATE IN THE AMOUNT OF \$5994.29 AND DECLARING AN EMERGENCY.

First Reading

Mr. Brown made a motion to adopt the resolution, seconded by Mr. Kitchen. In a voice vote, all members agreed.

Mr. Sheward stated this occurred as a result of a lost invoice. One delivery of alum. Does require council's approval.

Mr. Brown made a motion to suspend the rules, seconded by Mr. Elliot. In a roll call vote, members voted as follows:

Mr. Brown – yes
Mr. Kitchen – yes
Mrs. Jones – yes
Mr. Smith – yes
Mr. Queen – no
Mr. Elliott – yes
Mr. Foster – yes

In a roll call vote to adopt the resolution, council voted as follows:

Mr. Brown – yes
Mr. Kitchen – yes
Mrs. Jones – yes
Mr. Smith – yes
Mr. Queen – no
Mr. Elliott – yes
Mr. Foster – yes

RESOLUTION NO. 15-12 DULY ADOPTED

ORDINANCE NO. 47-12

CORRESPONDENCE

Received a request from Mr. Perry, City Treasurer. (see attached), referred to Budget and Finance committee.

Received a request for a new liquor license (see attached). Mr. Brown made a motion to make no objections, seconded by Mr. Kitchen. In a voice vote, all members agreed.


OLD BUSINESS

NEW BUSINESS

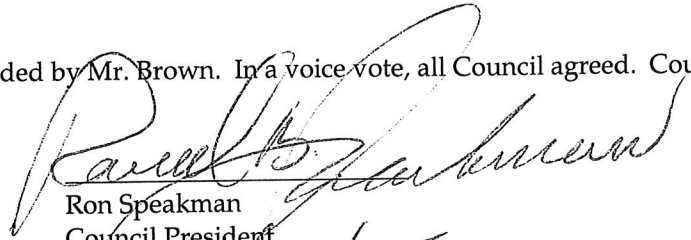
Mr. Queen asked about \$100,000 for Waste Water Plant utilities, 6months/8 months. Mr. Sheward replied however long it last. Mr. Sheward stated after further discussion with Mr. Kirby, it appears purchases without bid has increased to \$50,000. Mr. Kirby stated it does not appear that an ordinance is needed in this regard. This was effective September 28th.

ADJOURN

Mr. Smith made a motion to adjourn, seconded by Mr. Brown. In a voice vote, all Council agreed. Council adjourned at 7:55 p.m.



Tera Brown
Clerk
Date 11-26-12



Ron Speakman
Council President
Date 11/26/12

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

41596140005 <small>PERMIT NUMBER</small>		NEW <small>TYPE</small>	ISLAND TIME LLC	
<small>ISSUE DATE</small>		DBA OVERTIME		
09 20 2012 <small>FILING DATE</small>		175 MAIN ST		
D5 <small>PERMIT CLASSES</small>		JACKSON OH 45640		
40 <small>TAX DISTRICT</small>	022 <small>TAX DISTRICT</small>	B <small>PERMIT CLASSES</small>	Z88738 <small>RECEIPT NO.</small>	

FROM **09/24/2012**

<small>PERMIT NUMBER</small>		<small>TYPE</small>		
<small>ISSUE DATE</small>				
<small>FILING DATE</small>				
<small>PERMIT CLASSES</small>				
<small>TAX DISTRICT</small>		<small>RECEIPT NO.</small>		



MAILED **09/24/2012**

RESPONSES MUST BE POSTMARKED NO LATER THAN.

10/25/2012

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

B NEW 4159614-0005

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

Ma Brown

(Signature)

10-22-12

(Date)

(Title)- Clerk of County Commissioner

Clerk of City Council

Township Fiscal Officer

CLERK OF JACKSON CITY COUNCIL
145 BROADWAY ST
JACKSON OHIO 45640-1656

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT #	

OHIO DEPARTMENT OF COMMERCE - DIVISION OF LIQUOR CONTROL
 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
 Telephone: (614) 644-2431 - http://www.com.ohio.gov/liqr



LIMITED LIABILITY COMPANY DISCLOSURE FORM
 (This form must accompany all applications of an LLC business entity)

SECTION A.

Name of Limited Liability Company Island Time LLC	DBA Name Overtime	
Permit Premises Address 175 MAIN ST.	City, State Jackson, Ohio	Zip Code 45640
Township, if in Unincorporated Area	Tax Identification No. (TIN) 31-1793663	

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or greater membership or voting interest, and attach a copy of the Articles of Organization filed with the Ohio Secretary of State.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the captioned business. If an office is NOT held, please indicate by writing NONE.

EACH OFFICER LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO None		
2) President James RATCLIFF		6/26/75
3) Vice-President Jennifer Ratcliff		7-9-75
4) Secretary James Ratcliff		6/26/75
5) Treasurer Jennifer Ratcliff		7-9-75

SECTION C. List the managing members and all persons with a 5% or greater membership or voting interest in the LLC.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

1) Name James Ratcliff	Social Security No. (if individual)	<input checked="" type="checkbox"/> Managing Member
Residence Address 1703 Standpipe Rd	Tax Identification No. (if applicable)	<input type="checkbox"/> 5% or greater voting interest
City and State Jackson, Oh 45640	Zip Code 45640	<input type="checkbox"/> 5% or greater membership interest
Telephone No 740-288-2120	Date of Birth 6/26/75	
2) Name Jennifer Ratcliff	Social Security No. (if individual)	<input checked="" type="checkbox"/> Managing Member
Residence Address 1703 Standpipe Rd	Tax Identification No. (if applicable)	<input type="checkbox"/> 5% or greater voting interest
City and State Jackson, OH	Zip Code 45640	<input type="checkbox"/> 5% or greater membership interest
Telephone No (740) 288-2120	Date of Birth 7-9-75	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE.)

STATE OF OHIO, JACKSON COUNTY ss,

I, Jennifer L. Ratcliff being first duly sworn, according to law deposes and says that he/she is (Title) Managing Member of the Island Time, LLC a business duly authorized by law to do business in the State of Ohio, and that the statements made in the foregoing affidavit are true.

(Signature) [Signature] (Print Name and Title) Jennifer L. Ratcliff, Managing Member

Sworn and signed in my presence this 31st day of AUGUST, 2012.



RHONDA K. BURTRAND
 NOTARY PUBLIC, STATE OF OHIO

Rhonda K. Burtrand (Print Name)
6-10-14 (Expiration)

OHIO DIV. LIQUOR CONTROL LICENSING SCAN 04 1-8

OCT. 3, 2012

Council President Ron Speakman;

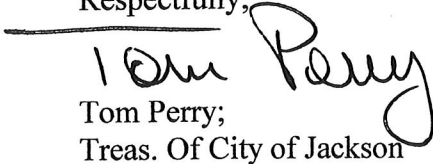
This letter is to request that Council take a look at what the position of city treasurer is paid; and that at the end of Dec. 2013, the position has not had a raise in 8 years. If no action is taken, the position will go 12 years with no increase.

With this in mind; the position currently pays \$7200.00 a year with no benefits what so ever other than PERS. The Treasurer is paid once a month, 12 times a year. City employees are paid 26 times a year, the position of treasurer is screwed out of 4 weeks pay. The duties must be completed in a window of 2 ½ hours every week day; between 1pm & 3:30 pm. It takes on an average of 1 ½ hours a day to do this. But, in summer months of June, July, & August can take up to & over 2 hours because of money from city pool & ball field concession stands.

The duties of the office include the following: count, document, & prepare deposit slips for moneys received from the utility office & auditors office; then take this cash & checks to the bank for deposit. Also, to reconcile 10 to 12 accounts once a month, attend about 12 city investment meetings per year. There is a full day Treasures seminar I must attend every year some where in Ohio, up to 2 hours away; this is required by law. The Treasure also makes trips to local banks to make changes in investments of CD's. In the past 3 years I have changed the time slot of making deposits; so we are now doing deposits on a current day basis. This change means that city funds receive interest for that day, not like in the past where it was running a day behind.

So, I am respectfully requesting that city council give the positio of Treasure of the City of Jackson a raise.

Respectfully;


Tom Perry;
Treas. Of City of Jackson

cc: Mayor
Service Dir.
Council Pres.

CHARLES JOHNSON
303 FLORENCE AVE.
JACKSON, OH. 45640
CELL # 740-357-3053

10-18-2012

TO BILL SHEWARD
JACKSON CITY SERVICE DIRECTOR

THIS IS A REQUEST TO GET
PERMISSION TO INSTALL A SEWER TAP
AT MY PROPERTY LOCATED AT 303 FLORENCE,
LICK TOWNSHIP.

I HAVE CONTACTED STEVE REGAL AND
DISCUSSED THE PROPER CONNECTION.

THANK YOU
Charles D. Johnson