

JACKSON CITY COUNCIL  
Regular Session  
July 8, 2013  
7:00 p.m.

Call to Order..... President Speakman  
Pledge of Allegiance..... Mr. Kitchen  
Opening Prayer..... Mr. Brown

Roll Call

Approval of Minutes

June 24, 2013

VISITORS

COMMITTEE REPORTS:

- Utility - Brown, Elliott and Queen
- Budget & Finance – Elliott, Smith and Brown
- Police, Fire & Traffic - Smith, Kitchen and Foster
- Service –Kitchen, Foster and Jones
- Railroad – Jones, Smith and Elliott
- Building/Recreation – Smith, Foster and Queen
- City Auditor
- Law Director
- Mayor
- Service/Safety Director

ORDINANCES AND RESOLUTIONS

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

ADJOURN

**JACKSON CITY COUNCIL**

*Minutes from*

June 24, 2013

7:00 p.m.

Regular Session

Jackson City Council met in regular session on Monday, June 24, 2013 at 7:00 p.m. at Jackson City Council Chambers. President Ron Speakman called the meeting to order. The Pledge of Allegiance was given, led by Mrs. Jones. The Prayer was given, led by Mr. Brown.

A roll call was taken as follows:

- Mr. Brown - present
- Mr. Kitchen - present
- Mrs. Jones - present
- Mr. Smith - present
- Mr. Queen - present
- Mr. Elliott - present
- Mr. Foster - present

Mr. Smith made a motion to approve the minutes from June 10, 2013 regular session, seconded by Mr. Kitchen. In a voice vote, all members agreed.

**VISITORS**

**COMMITTEE REPORTS**

UTILITY - No Report

Mr. Sheward stated there were two requests for utility hookups outside city limits, Ed Christian at 75 Kessinger School Road, see attached and Cheryl Leach at 13 Short Street. Mr. Brown asked if utilities were available. Mr. Sheward replied yes. Mr. Brown made a motion to allow utility hookups for Ed Christian and Cheryl Leach, seconded by Mr. Elliott. In a voice vote, all members agreed.

BUDGET & FINANCE - No Report

POLICE, FIRE & TRAFFIC - No Report

SERVICE - No Report

RAILROAD - No Report

BUILDING/RECREATION - No Report

CITY AUDITOR - No Report

LAW DIRECTOR - No Report

**MAYOR**

Mayor Heath passed out an outline for upcoming meetings, see attached. He requested that Mr. Kitchen have meetings on July 1<sup>st</sup> at 7:00 p.m. to discuss houses and July 2<sup>nd</sup> at 7:00 p.m. to discuss creeks and cemetery mapping. He requested Mr. Smith have a meeting July 10<sup>th</sup> at 7:00 p.m. to discuss building needs. Mayor Heath went on to say, we will then have a game plan and calculated cost.

Mayor Heath reported that he met with both finalists for the railroad; proposals are due by mid July. Final selection will be done by ORDC; both have researched and know the challenges.

Mayor Heath reported that the Street & Alley Department are currently mowing vacant lots and Goodwill youth are painting curbs and hydrants.

SAFETY/SERVICE DIRECTOR - No Report

## ORDINANCES AND RESOLUTIONS

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### ORDINANCE NO. 24-13

AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE RECREATION RESERVE FUND AND DECLARING AN EMERGENCY.

#### Second Reading

Mr. Brown made a motion to suspend the rules, seconded by Mrs. Jones. In a roll call vote, members voted as follows:

Mr. Brown - yes  
Mr. Kitchen - yes  
Mrs. Jones - yes  
Mr. Smith - yes  
Mr. Queen - no  
Mr. Elliott - yes  
Mr. Foster - yes

In a roll call vote to adopt the ordinance, members voted as follows:

Mr. Brown - yes  
Mr. Kitchen - yes  
Mrs. Jones - yes  
Mr. Smith - yes  
Mr. Queen - no  
Mr. Elliott - yes  
Mr. Foster - yes

### ORDINANCE NO. 24-13 DULY ADOPTED

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### ORDINANCE NO. 28-13

AN ORDINANCE OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO ACCEPT THE BID OF R&R CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$69,121.00 FOR THE MANPOWER BRIDGE PROJECT AS IT WAS THE LOWEST AND BEST RESPONSIVE BID SUBMITTED AND DECLARING AN EMERGENCY.

#### Second Reading

Mr. Smith made a motion to suspend the rules, seconded by Mr. Brown. In a roll call vote, members voted as follows:

Mr. Brown - yes  
Mr. Kitchen - yes  
Mrs. Jones - yes  
Mr. Smith - yes  
Mr. Queen - no  
Mr. Elliott - yes  
Mr. Foster - no

Mr. Elliott - yes  
Mr. Foster - yes

In a roll call vote to adopt the resolution, council voted as follows:

Mr. Brown - yes  
Mr. Kitchen - yes  
Mrs. Jones - yes  
Mr. Smith - yes  
Mr. Queen - yes  
Mr. Elliott - yes  
Mr. Foster - yes

RESOLUTION NO. 13-13 DULY ADOPTED

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**CORRESPONDENCE**

**OLD BUSINESS**

Mr. Sheward had intended for the Lock Box ordinance to be presented, however it wasn't sent to Joe, will be presented at the next meeting.

**NEW BUSINESS**

Mr. Kitchen scheduled Service Committee meetings for July 1<sup>st</sup> and 2<sup>nd</sup> at 7:00 p.m. to discuss houses/buildings and creeks. He requested members ride around to get an idea of areas to discuss and ask Mayor Heath to have supervisors present. Mayor Heath replied he will ask. Mr. Smith scheduled a Building/Recreation Committee meeting for July 10<sup>th</sup> at 7:00 p.m. to discuss issues with city owned buildings, repairs and different things. All are invited. Mayor Heath asks Mr. Elliott to discuss cemetery mapping. Mr. Elliott replied he will discuss at the July 2<sup>nd</sup> meeting and requested Mr. Henderson attendance. Mr. Smith asks if the person currently cleaning creeks will be present at the meeting. Mayor Heath replied he will ask.

Mr. Queen apologized to the public; he did not mean to vote no on the FEMA monies.

**ADJOURN**

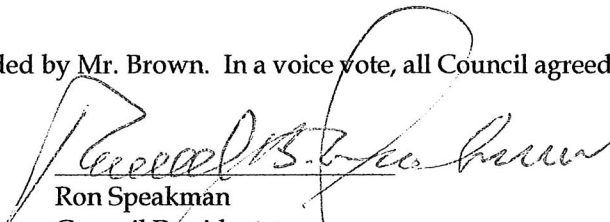
Mr. Smith made a motion to adjourn, seconded by Mr. Brown. In a voice vote, all Council agreed. Council adjourned at 7:20 p.m.



Tera Brown

Clerk

Date 7-8-13

  
Ron Speakman  
Council President  
Date 7/8/13

I request a water tap  
at 75 Kessinger School

Road

Ed Christian

299 Pattonsville Rd

Jackson O

286 6021

# SERVICE COMMITTEE OUTLINE

## 2. CREEK CLEANING PROGRAM

- a. Work completed to date
  - 1. Number of man hours worked to date
  - 2. Number of feet of creek banks addressed
  - 3. Types of equipment used
  - 4. Number of pieces of equipment used
  - 5. Number of hours each type of equipment was used
- b. Creek ownership
  - 1. Determine property owned by the city
  - 2. Determine property owned by private concerns
  - 3. Obtain permission to be on property owned by private concerns
  - 4. Determine liability of accidents or damage on private property
  - 5. What if private property owner refuses to participate
- c. Administration
  - 1. Overseen and executed in house
  - 2. Hire additional employees within city to do it
  - 3. Purchase the additional needed equipment to do it
  - 4. Contract out all aspects the work
- d. Intervals in which creeks are cleaned
  - 1. Each creek twice a year
  - 2. Each creek once a year
  - 3. Each creek every two years
  - 4. Less often
- e. Revenue source to address the issue
  - 1. City general fund
  - 2. Dedicated account supplied by the city general fund
  - 3. Grant funding only
  - 4. Grant funding mandatory but in conjunction with local funds
  - 5. Additional property tax
  - 6. Implementation of a city income tax to coordinate with other programs
- f. Expenditure limitation
  - 1. Annual set amount
  - 2. Whatever it takes to clean them at the intervals prescribed
- g. Level of maintenance
  - 1. Is the purpose for aesthetic reasons or water flow purposes or both
  - 2. Just mow on banks where it is visible to the public
  - 3. Just mow on banks where mowing is feasible and attainable
  - 4. How to address areas that are inaccessible safely to riding or tractor mowers
  - 5. Clean and mow all banks of all creeks
  - 6. Remove all debris from creek sides, banks and in creek itself, regardless of size

*Handwritten notes:*  
7 PM July 1  
7 PM July 2  
7 PM July 10

# SERVICE COMMITTEE OUTLINE

## 1. DILAPIDATED PROPERTIES

- a. List of properties that need to be addressed and reason for referral
  1. Referrals by residents
  2. Visualized by city officials
  3. Visualized by law enforcement
  4. Visualized by council members
- b. Reason they need to be addressed
  1. Damaged by fire
  2. Abandoned and unlivable
  3. Abandoned but livable
  4. Livable but currently unoccupied
  5. Properties that are contaminated
  6. Run down
  7. Unsafe
  8. Public nuisance
  9. Unsightly appearance
- c. Disposition required
  1. Torn down
  2. Needs To Be Repaired
  3. Emergency (health and safety hazard)
  4. Criminal citations for possible criminal offenses
- d. Legal requirements and process
  1. Notification process
  2. Condemnation procedures
  3. Time table to proceed
- e. Revenue source to address the issue
  1. City general fund
  2. Dedicated account supplied by the city general fund
  3. Grant funding only
  4. Grant funding mandatory but in conjunction with other funds
  5. Additional property tax
  6. Criminal fines and property disposition, if property becomes city-owned
  7. Implementation of an income tax
- f. Expenditure limitations
  1. Annual projections
  2. Total cost of a dedicated program, if one is determined
- g. Administration
  1. Current personnel
  2. Contract employee
  3. Establish new a new code enforcement dept. within city with a paid city employee