

JACKSON CITY COUNCIL  
Regular Session  
February 22, 2016  
7:00 p.m.

Call to Order..... President Brown  
Pledge of Allegiance..... Mr. Kitchen  
Opening Prayer..... Mr. Hensler

ROLL CALL

VISITORS

Scott King, President of City's Union

To do a presentation for an Employee's Suggestion Program.

John Peters

To follow up on questions he discussed at a previous meeting.

APPROVAL OF MINUTES

February 8, 2016 Regular Session

COMMITTEE REPORTS

- Utility –Elliott (Chairman), and Foster and Odera
- Budget & Finance – Hensler (Chairman), Elliott, and Odera
- Police, Fire, & Traffic – Kitchen (Chairman), Queen, and Jones
- Service – (Street & Alley, Recreation, Buildings & Grounds) Foster  
Chairman), Queen, and Hensler
- City Auditor
- Law Director
- Mayor
- Service/Safety Director

ORDINANCES AND RESOLUTIONS

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

ADJOURN

# JACKSON CITY COUNCIL

*Minutes from*  
February 8, 2016  
7:00 p.m.  
Regular Session

Jackson City Council met in regular session on Monday, February 8, 2016 at 7:00 p.m. at Jackson City Council Chambers. President Eric Brown called the meeting to order. The Pledge of Allegiance was led by Mr. Ondera. The Prayer was given by Mr. Hensler.

Roll call was taken as follows:

- Mr. Ondera-present
- Mr. Kitchen-present
- Mrs. Jones-present
- Mr. Hensler-present
- Mr. Queen-present
- Mr. Elliott-present
- Mr. Foster-present

**VISITORS**-None

## **APPROVAL OF MINUTES**

Mrs. Jones made a motion to approve the minutes from January 25, 2016 Regular Session, seconded by Mr. Hensler. In a voice vote, all members agreed.

## **COMMITTEE REPORTS**

**UTILITY**- No report.

Mr. Queen requested a meeting of the Utility Committee to discuss the utility rates for the Apple Festival. Mr. Brown asked Mr. Elliott to get with his committee and with Administration to see what to do regarding this.

Mr. Foster mentioned a house on Water St. that has piles of trash set out for pickup. This is an example of the problem the city has with the amount of trash the garbage truck picks up. Mrs. Jones mentioned the suggestion council had discussed a while back of charging by the bag or container. This might help solve the problem.

**BUDGET & FINANCE**-No report.

**POLICE, FIRE, & TRAFFIC**-No report.

**SERVICE** -(STREET & ALLEY, RECREATION, BUILDINGS & GROUNDS)-No report.

**CITY AUDITOR**-No report.

## **LAW DIRECTOR**

Mr. Kirby stated he was asked at the last meeting to research the requirements listed in the sewer and water increase ordinances. He stated in regards to the annual review, they are complying with this. As far as the annual notice to customers, they will need to come up with something to send out at the end of each year. It could either be added to the bill or sent in a separate notice. They would probably need to hire a consultant to do the calculations on the cost of that utility. The city has no way of coming up with these figures. Mr. Sheward stated they might want to just amend the ordinance and remove the part that includes the annual notice to customers. Mr. Brown suggested the Utility Committee get together to decide what their recommendation would be.

Mr. Hensler stated he was concerned about how we can bill for something, but can't show what they are billing for. Mr. Brown stated they can show what they are billing for, but not the percentage breakdown of each: operations,

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maintenance, and future replacement costs. Mr. Reed stated council controls the rates of the sewer by how the money is spent. He feels there should be a cash balance set aside in each account in future budgets. This is something they need to look at.

**MAYOR- Not present.** On the Mayor's behalf, Mr. Sheward stated there was no report.

**SERVICE DIRECTOR**

Mr. Sheward stated they are out to bid for windows for the Memorial Building. The bid opening is February 25<sup>th</sup>.

Mr. Ondera stated they are replacing some gas lines around Globe St. and High St. The streets are getting in bad shape. He asked how the repairs are taken care of. Mr. Sheward said they have a street bond that is required. If they don't repair the streets the way they should be, they do not get the bond money back. Mr. Brown stated sometimes they wait until they have several holes to repair before they do it. Mr. Sheward said he will check into this.

**ORDINANCES AND RESOLUTIONS**

**RESOLUTION NO. 04-15**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF JACKSON OR HIS DESIGNEE TO APPLY TO THE OFFICE OF JUSTICE PROGRAMS: BULLETPROOF VEST PARTNERSHIP PROGRAM FOR THE 2016 GRANT FOR POLICE OFFICER VESTS AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Hensler made a motion to adopt the resolution, seconded by Mr. Kitchen. In a voice vote, all members agreed.

Mr. Sheward stated this is a grant to replace the bullet proof vests. The old ones are about 10 years old. It is a 50% match. Mr. Hensler asked if they know how much the 50% is and the answer was no.

Mr. Hensler made a motion to suspend the rules, seconded by Mr. Kitchen. In a roll call vote, council as follows:

Mr. Ondera-yes  
Mr. Kitchen-yes  
Mrs. Jones-yes  
Mr. Hensler-yes  
Mr. Queen-yes  
Mr. Elliott-yes  
Mr. Foster-yes

In a roll call vote to adopt the resolution, council voted as follows:

Mr. Ondera-yes  
Mr. Kitchen-yes  
Mrs. Jones-yes  
Mr. Hensler-yes  
Mr. Queen-yes  
Mr. Elliott-yes  
Mr. Foster-yes

**Resolution 04-16 duly adopted.**

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**RESOLUTION 05-16**

**A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS FOR PAYMENT TO CITY OF JACKSON/UTILITIES PURSUANT TO A "THEN AND NOW" CERTIFICATE IN THE AMOUNT OF \$24,189.57 AND DECLARING AN EMERGENCY.**

First Reading

Mr. Elliott made a motion to adopt the ordinance, seconded by Mrs. Jones. In a voice vote, all members agreed.

Mr. Reed stated this was a bill for the sewer lift stations that came in the week they were shut down.

Mr. Kitchen made a motion to suspend the rules, seconded by Mr. Elliott. In a roll call vote, council voted as follows:

Mr. Ondera-yes  
Mr. Kitchen-yes  
Mrs. Jones-yes  
Mr. Hensler-yes  
Mr. Queen-yes  
Mr. Elliott-yes  
Mr. Foster-yes

In a roll call vote to adopt the resolution, council voted as follows:

Mr. Ondera-yes  
Mr. Kitchen-yes  
Mrs. Jones-yes  
Mr. Hensler-yes  
Mr. Queen-yes  
Mr. Elliott-yes  
Mr. Foster-yes

**Resolution No. 05-16 duly adopted.**

**CORRESPONDENCE- None**

**OLD BUSINESS**

Mr. Foster asked Mr. Sheward if he had heard anything else about the burned house on Mound St. Mr. Sheward stated the owner is not being very cooperative. Mr. Kirby stated he is researching the law to see if it would be a misdemeanor if the property is not taken care. Mr. Sheward said the owner will not accept Registered mail. The owner did leave a message on his phone stating the bank has insurance on the house. Mr. Sheward called the bank and they said the insurance will only cover the amount they have invested in it, not the whole property. It is the owner's responsibility. They can hopefully board it up or do something to keep people out of it.

Mr. Kitchen stated there are a couple of houses on Water St. and one has a hole in the roof. He had spoken to someone in Wellston and they are trying to go after rentals. He wanted to know if anything could be done with some of the rentals in Jackson. He spoke to someone at the Health Dept. who was asking if the city was planning on doing anything with the houses on Water St. Mr. Sheward said they had offered them CHIP money, but they do not want any help.

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Mr. Brown said we need a solution to the problem of burnt houses not being taken care of. Mr. Sheward said he feels the solution is the landlord needs to take out enough insurance on the property, so if something does happen, there is enough money to take it down. Some kind of ordinance needs to be drawn up to take care of this problem.

Mr. Brown suggested Mr. Foster's committee get together and discuss options there might be to get the problem resolved.

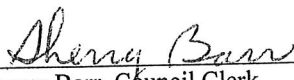
Mr. Reed stated he wanted to clarify the statement he made about the "Then and Now's" not being a big deal. The way the utilities are billed maybe it could be changed for the city, but it hits the first of the month. In order to keep it in this fiscal year, it goes into January or they can keep the Purchase Order open, but it wouldn't give the true year's billings. They bill January 1<sup>st</sup> and no Purchase Order's are done January 1<sup>st</sup>. About every department has a "Then and Now" for the utilities. Mr. Brown asked if the billing date can be changed to the 15<sup>th</sup> of the month. Mr. Reed said he would have to check on it. Mr. Sheward stated they have a lot more "Then and Now's", but unless they are over a certain amount, they don't have to come to council.

Mr. Brown stated Council needs to appoint a Chairman to the Zoning Board of Appeals. He spoke to Mr. Elliott about taking this appointment, but he needs a recommendation from Council. Mr. Kitchen made a motion to appoint Mr. Elliott as Chairman of the Zoning Board of Appeals, seconded by Mr. Hensler. In a voice vote, all members agreed.

**NEW BUSINESS**

Mr. Sheward stated there is a Planning Commission meeting coming up on February 25<sup>th</sup> to consider two different issues. The time will be announced at a later date.

Mr. Hensler made a motion to adjourn at 7:48 p.m., seconded by Mr. Queen. In a voice vote, all members agreed.

  
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Sherry Barr, Council Clerk

  
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Eric Brown, Council President

Date 2-22-16

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