

JACKSON CITY COUNCIL  
*Minutes From*  
June 22, 2020  
7:00 P.M.  
REGULAR SESSION

Jackson City Council met in regular session on Monday, June 22, 2020 at 7:00 p.m. in Jackson City Council Chambers. The Pledge of Allegiance was led by Mrs. Colby and the prayer was given by Mrs. Biggs. President Edwards called the meeting to order. Roll call was taken as follows:

- Mr. Foster – Present
- Mr. Coll – Present
- Mrs. Colby – Present
- Mr. R. Peters - Present
- Mr. J. Peters – Present
- Mrs. Biggs --Present
- Mr. Bopp --Present

**VISITORS:** Craig Byler – Landlord/Tenant Ordinance 17-20

Mr. Byler said that enacting this new ordinance doesn't fix the problem of delinquent utilities. He said the problem is that the city doesn't enforce the ordinances that already exist. Codified Ordinance 921.05 Section B says the Service Director will disconnect the wires when electric payment is 15 days past the due date and will remain disconnected until the bill is paid in full plus the late penalty. Mr. Byler asked if this has ever been enforced.

Codified Ordinance 929.04 says the same thing except it will terminate service for the water.

These Ordinances say the customer must pay in full plus penalty. Not pay some minimal amount that the customer says he/she can pay at the time. Mr. Byler compared this to paying the minimum on a credit card and then going out and charging more and never paying it off.

He is asking council to enforce the ordinances on the books.

The utility office does have a copy of the policy.

**APPROVAL OF MINUTES**

Mr. J. Peters made a motion to approve the minutes with a second from Mrs. Colby. In a voice vote all members agreed.

**COMMITTEE REPORTS**

**UTILITY~** Next Meeting is June 29, 2020 6:00 PM – Council Chambers.

Agenda Items:

- 1.) Review of Ord. 16-20 ; 17-20 For Landlords
- 2.) City Contract for Review
- 3.) Discussion of amount of money in past due accounts
- 4.) General discussion of current issues and past due accounts.

**BUDGET & FINANCE~** Pending Levies - by Aug. 4<sup>th</sup> for ballot. Meeting July 29, 2020; 7:00 PM

**POLICE, FIRE, & TRAFFIC~** No Report

**SERVICE (STREET & ALLEY, RECREATION, BUILDINGS, & GROUND) ~**

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We had meeting at 6:00 PM tonight.

- Discussed the Lease Contract with Total Media.

Talked about how to update what we do here with audio/video + news reporting

- Cat Problem – City Wide ~ Check with Veterinarians on euthanasia
- Cemetery Levy - Overall condition of some monuments and mausoleums. No heirs in the area to repair them.

**JAIL COMMITTEE~ No Report**

**CHRISTMAS COMMITTEE ~ Community met with the 3 council members on the committee.**

- Discussed how to cut the cost to the city.
- Discussed adding a box to the utility bill that the customer can check to donate money to the fund for the lights. The city does not have the software right now to be able to do split payments placing a specific amount towards the committee fund. However, customers could send in separate checks, or drop off checks to the city building, the utility office, or the auditor's office. Mr. Reed said they could be mailed to Po Box 1090 also.
- Need a line item on the budget; Ordinance to create a fund that would be dedicated specifically for the Memorial Christmas decorations.
- Karisa Delay had a map showing where the lights will go.
- Mrs. Biggs made a motion to create a fund for the Christmas lights. It will be called The Memorial Christmas Light Fund. Mr. Bopp seconded the motion. In a voice vote all members agreed.

**CITY AUDITOR/ TREASURER~ No Report**

**CITY ATTORNEY~**

- There are a couple of things that we need to make sure are ready by August 5<sup>th</sup> to ensure they go on the ballot for this year. If we have them for the July 13, 2020 meeting, we will still need to suspend the rules and vote on the July 27, 2020 meeting in order to have it by Aug 4<sup>th</sup> unless we have an emergency meeting to get the 3<sup>rd</sup> reading in.

If we are considering an income tax levy, we have the same deadline for it. We need to consider what portion of the tax is going to be credited if they live in another city and work in Jackson. Need to know what percent because it needs to be on the Ordinance.

Mrs. Biggs asked Mr. Kirby if he can come to the budget meeting.

- Once we get the lawsuit signed we need to have a special meeting by the end of the month for that also. If we can get these other things ironed out it would be good to do these by then as well.

**POLICE/FIRE CHIEF~ No Report**

**MAYOR ~**

- Apple Festival JAFE Group is still planning on some kind of festival. He wanted council to speak up if they are against it. Mr. J. Peters said his only concern was that the vendors are paying their

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own way. Mayor Evans said the electric is metered, their water and sewer is an estimated amount that they pay, they pay their garbage services, and they give a donation to the fire department for help with cleaning, and to the police department for their services during the festival as well.

- 165 Broadway has made big progress. The safety issues have been removed. Only thing still standing is the front brick façade and the side brick next to the flower shop. They are waiting on documentation from the engineer that is safe to leave these up.
- The old Michael's Ice cream shop is being torn down by hand. Most of it has been removed. They have been meeting every 30 days to get updates. The old bail bondsman room beside it is waiting on clearing because of asbestos testing.
- The mayor discussed the need for either placing an income tax back on the ballot or having council impose an income tax. Council can decide what they want to do. Council and the administration have done everything they can, and have cut everything they can, but they still can't make up the deficits in the general fund.

Mayor Evans said the income tax from 2018 brought in \$506,462. Of this only \$48,248 were from city of Jackson residents. 90% of the income came from non Jackson citizens.

Need at least half of the tax income money for the police department just to keep running the way they are, which is understaffed. Right now there are only 9 police officers and some shifts only have one officer on duty.

Other half for street/ sidewalk repairs or replacement, demolition of unsafe buildings, city infrastructure, general operations & services.

#### **SERVICE/SAFETY DIRECTOR~**

- Mr. Swackhammer said several certified letters went out to citizens for garbage, dilapidated buildings, high grass and weeds...ect
- Mr. Swackhammer would like to start a committee in each ward where 2 property owners from that ward would work along with the council member from that ward to plan how to attack these properties with the high grass, abandoned cars, dilapidated houses, garbage and clutter...etc. Mr. Swackhammer would like them to meet once a month and report back to him.

Mr. Peters said he had information from Chillicothe called a Nuisance Abatement Board. Talked about this last council. Council didn't get to it. We need to work on it, and will gladly share the information from before.

Mr. Swackhammer asked the council members to think about it and how they would like to move forward with this.

- Updating the policies and procedures manual. It was originally produced in 1990 and was updated every 2-3 years after that. However, the last time it was updated was 2008. He wants council to look at it because there are step changes and financial implications.

#### **ORDINANCES AND RESOLUTIONS**

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**ORDINANCE 26-20**

**AN ORDINANCE REPEALING AND AMENDING ORD. 43-81. AS CODIFIED AS SECTION 927.09 OF THE CITY OF JACKSON CODE OF ORDINANCES FOR CHARGES FOR DISCHARGE OF SEPTIC TANK WASTE.**

**Third Reading**

A roll call vote was taken and the results are as follows:

FOSTER	No
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Ordinance 26-20 Duly Adopted**

**ORDINANCE 28-20**

**AN ORDINANCE APPROVING THE 2021 JACKSON CITY LIBRARY BUDGET AND DECLARING AN EMERGENCY.**

**Second Reading**

**ORDINANCE 29-20**

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE GENERAL FUND:  
FIRE DEPARTMENT: MAINTENANCE EQUIPMENT & FACILITIES FUND.**

**Second Reading**

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**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE GENERAL FUND:  
FIRE DEPARTMENT: MAINTENANCE EQUIPMENT & FACILITIES FUND**

**Second Reading**

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ORDINANCE 31-20

**AN ORDINANCE CREATING THE DOWNTOWN AND PARK IMPROVEMENT FUND AND  
DECLARING AN EMERGENCY**

**Second Reading**

**ORDINANCE 32-20**

**AN ORDINANCE CREATING THE LOCAL CORONAVIRUS RELIEF FUND AND  
DECLARING AN EMERGENCY**

Mr. R. Peters made a motion to adopt the Ordinance with a second from Mrs. Biggs. In a voice vote all members agreed. Mr. John Peters asked if there was a deadline for this. Do we need to pass on emergency? Mayor Evans said Asap.

Mr. J. Peters made a motion to suspend the rules with a second from Mr. R. Peters. A roll call vote was taken and the results are as follows:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken and the results are as follows:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Ordinance 32-20 Duly Adopted**

**RESOLUTION 19-20**

**A RESOLUTION OF THE CITY OF JACKSON TO REQUEST ITS SHARE OF FUNDS FROM  
THE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND AND TO AUTHORIZE THE  
EXPENDITURE OF THE FUNDS IN ACCORDANCE WITH THE PURPOSES FOR WHICH  
THE FUND WAS CREATED AND DECLARING AN EMERGENCY.**

**First Reading**

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Mr. R. Peters made a motion with a second from Mrs. Biggs to adopt the Resolution. In a voice vote all members agreed.

Mr. J. Peters made a motion to suspend the rules with a second from Mrs. Colby. A roll call vote was taken and the results are as follows:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken and the results are as follows:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Resolution 19-20 Duly Adopted**

**RESOLUTION 20-20**

**A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO  
TO AUTHORIZE THE DIRECTOR OF PUBLIC SERVICE TO IMPLEMENT AN UPDATED  
PERSONNEL POLICIES AND PROCEDURES MANUAL.**

**First Reading**

Mr. R. Peters made a motion to adopt the Resolution with a second from Mrs. Colby. In a voice vote all members agreed.

**RESOLUTION 21-20**

**A RESOLUTION CREATING THE UNCLASSIFIED CIVIL SERVICE POSITION OF IT  
SYSTEMS TECHNICIAN AND ESTABLISHING THE SALARY.**

**First Reading**

Mrs. Biggs made a motion to adopt the resolution with a second from Mr. J. Peters. In a voice vote all members.

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Our current IT person has always been a contract employee. This is creating a job for him. It is a new title, non-union position.

**CORRESPONDANCE~** n/a

**OLD BUSINESS~** It was asked if Mound St. Park was open again, because there isn't a bathroom there. We had discussed having a Port-a-john there before. Mayor Evans said due to Covid restrictions we can't meet the guidelines of keeping the bathrooms properly sanitized at Man Power Park so they haven't opened those bathrooms. So there wasn't any point in bringing in a bathroom to Mound St. that they wouldn't be able to use.

**SIGNED IN VISITORS TO SPEAK~** Margaret Casey – 4<sup>th</sup> Ward Resident. She wanted to share her thoughts on the new council and administration. She wanted to thank them for being doers. She said they have made changes and gotten a lot accomplished in the 6 months they have been together.

She also encouraged the town hall style meetings that they have mentioned a couple of times. She said if council as a whole doesn't want to do it, have them just for your own ward.

**NEW BUSINESS~** Emailed out policies and procedures of other AMP cities - utility offices. – Not on our agenda until first half of next year. Stay in line with the other AMP cities.

We aren't using all the services that AMP offers. Explore the resources available. Possibly looking at having electric stations for charging cars. Could be the only county around to have them.

Working on getting better video and audio for chambers

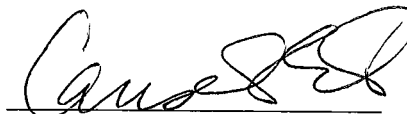
Talking about have Open Chambers and Coffee – sit and talk with citizens.

Mr. J. Peters made a motion to adjourn with a second from Mrs. Biggs. In a voice vote all members agreed.

Meeting adjourned 8:52 PM



Cindi Kuhn, Council Clerk



Carisa Edwards, Council President

Date 7-13-20

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