

JACKSON CITY COUNCIL

*Minutes From*

October 26, 2020

7:00 P.M.

REGULAR SESSION

Jackson City Council met in regular session on Monday, October 12, 2020. The pledge was led by Mr. R. Peters, and the prayer was given by Mrs. Biggs. President Dan Fulks called the meeting to order. Roll call was taken as follows:

- Mr. Foster – Present
- Mr. Coll – Present
- Mrs. Colby – Present
- Mr. R. Peters - Present
- Mr. J. Peters – Present
- Mrs. Biggs - Present
- Mr. Bopp -- Absent

Mr. Foster made a motion excuse Mr. Bopp, with a second from Mr. R Peters. In a voice vote all members agreed.

**VISITORS** ~ Mayor Evans invited Joan Waugh, supervisor for the Waste Water Treatment Plant, to come accept an award. Joan and her department received an award certificate for adopting and implementing a safety program.

**APPROVAL OF MINUTES**~ Mrs. Biggs made a motion to approve the minutes from October 26, 2020 with a second from Mrs. Colby. In a voice vote, all members agreed.

**AUDITOR'S REPORTS**

**COMMITTEE REPORTS**

**UTILITY** ~ We had a meeting this evening before the regular council meeting. There was a lengthy discussion about Ordinance 50-20. Plan to bring it back from the table tonight.

**BUDGET & FINANCE**~ No Report

**POLICE, FIRE, & TRAFFIC**~ No Report

**SERVICE** ~ Next meeting is Nov 16, 2020. Cat meeting

Mrs. Biggs asked if we could also schedule a meeting to discuss permits. Mr. R. Peters said he has some things regarding this also under new business.

**CHRISTMAS COMMITTEE** ~ No Meeting; No new info

**56-19**~ Mr. Coll said we are still in a hold situation for now. Should know something by the end of the year.

**CITY AUDITOR/ TREASURER**~ We did receive the Auditor's award this year. The finances of the city are being taken care of. Less than 8% of cities they audit receive this award.

Mr. Reed wanted to talk about the numbers for the city as the election approaches. We have discussed the cut to the general fund of 1.2 million dollars. In 2018, \$2,444,000 was budgeted for the police department. In 2019, \$2,000,097 was budgeted for the PD. He said if we cut the police department to 2-4 officers we could possibly cover the cost, but that would do nothing for the streets and sidewalks. Mr. Reed said he does not feel the county can service our police department. He said the income tax has nothing to do with the administration. It has to do with the city of Jackson. We must look at the facts not what is on

JACKSON CITY COUNCIL

*Minutes From*

October 26, 2020

7:00 P.M.

REGULAR SESSION

facebook. Only 10% of our previous income tax came from citizens of Jackson. The rest came from people outside of Jackson. If people are not paying it to Jackson, they are paying it to their own home city.

**CITY ATTORNEY**~ Mr. Kirby also said the tolling agreement regarding 56-19 will expire at the end of the year. He expects they will contact us a little closer to December.

**POLICE CHIEF**~ Chief Potter said the stats for last month were submitted at the last meeting. Many of the areas were higher this year. He said they had a resignation last week. The department is trying to cover all shifts. Asked everyone to be patient with them. They are doing the best they can with the number of staff that they have.

**FIRE CHIEF**~ No Report

**MAYOR** ~

The County Health Commissioners came up with a new set of guidelines to follow for Trick or Treat.

He wanted to commend Chief Potter on the Drug Take Back Day. We got a lot of old and unused prescription drugs off the streets.

It is Red Ribbon Week. There will be drug prevention activities. Mayor Evans invited all citizens to participate. The Red Ribbon activities will be Covid Compliant. There is a kickoff walk from the courthouse to Manpower Park.

The Eagles Building at 207 Main St. has been deemed unsafe. They have been watching it and have determined that it is a safety hazard and must be removed. He is going to see the County Commissioners tomorrow to apply for an emergency grant to get it removed. We will be working with the Ohio Development of Services Agency with Whittaker Wright whom we have worked with before. We will acquire this property through the land bank.

Mr. J. Peters asked if there were any restrictions or a specific architectural type of building that is going to replace the old one? If it goes to a sale, he wants to make sure there are specifications or a specific building code in place. Mr. R. Peters said we do have a Historic Downtown Ordinance on the books that should require it to have a brick or historic looking façade to match the other buildings downtown.

Mrs. Biggs said she feels we need to review the business and residential zoning laws. Mayor Evans said he agrees. He would like to have a code enforcement officer if we have the money.

Mayor Evans also wanted to congratulate employees in the auditor's office. He also invited them to the meeting to receive an award. They received an award from the State Auditor for having no problems in the office at all.

**SERVICE/SAFETY DIRECTOR** ~ Mr. Hatten is planning the November leaf pick up for the first full week in November.

The SD said he has met with the Community Advisory Board a couple of times. They are reviewing current zoning laws as well as reviewing ordinances.

He said he has been working on multiple budgets. They depend on whether the levy passes to see how much money we will have. Mrs. Biggs asked if the budget can be brought before the budget committee first. He said to schedule a meeting. Budget meeting will be November 9<sup>th</sup> at 6:00 PM,

JACKSON CITY COUNCIL

Minutes From

October 26, 2020

7:00 P.M.

REGULAR SESSION

Mr. R. Peters motioned for a brief recess to fix the microphones. Mr. J. Peters seconded it. All members were in favor.

Council took a break at 7:28 PM. Mr. Fulks called the meeting back to order at 7:37 PM,

Mr. J Peters asked about the October 19<sup>th</sup> Board of Control minutes. Item number three? ANIXTER quote? What are the tools? The mayor said the list of tools is attached. They were special tools that electric department uses and needs on their trucks.

Mr. R. Peters asked if the SD would remind the public of the leaf pickup schedule. Mr. Swackhammer said it is scheduled for the first full week of November. Mrs. Biggs asked if the leaf schedule could tell which streets are being covered on which days. Mr. Swackhammer said he will see what he can do.

The Christmas parade will be on December 5<sup>th</sup> in the evening with fireworks and Santa's house, and the lighting in the park. Rain Date will be the following day. December 6<sup>th</sup>.

It was asked how we would social distance with Santa? There will be plexi-glass between Santa and the kids. No sitting on Santa's lap or coming into the house. There will be workers with masks and sanitizers.

**ORDINANCES AND RESOLUTIONS**

**ORDINANCE 49-20**

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE WATER DISTRIBUTION UTILITY OFFICE, ELECTRIC UTILITY OFFICE, SEWER COLLECTION, ELECTRIC AND SCMR FUNDS: CASH IN PAY AND DECLARING AN EMERGENCY.**

**Third Reading**

A roll call vote was taken to adopt the ordinance, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	No
Biggs	Yes
Bopp	Absent

**Ordinance 49-20 Duly Adopted**

**ORDINANCE 50-20**

**AN ORDINANCE AMENDING AND REPEALING ORD 17-20 REGARDING UTILITY BILLING AND FINANCIAL RESPONSIBILITY OF A NON-RESIDENT PROPERTY OWNER/LANDLORD TO BE CODIFIED AS SECTION 919.031.**

**Second Reading**

JACKSON CITY COUNCIL

Minutes From

October 26, 2020

7:00 P.M.

REGULAR SESSION

Mr. J. Peters made a motion to bring the ordinance back from the table with a second from Mrs. Colby. A roll call vote was taken and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

Mr. R. Peters said he wanted to reiterate that the points that were discussed need to be followed through. Council members discussed whether they would go back to previous bills to enforce. After much discussion the decision is that, the intent is not retroactive. The tax lien will not be enforced on properties before the date this ordinance takes place. They asked Mr. Kirby to adjust the verbiage of the ordinance to clarify this. They then discussed whether they want this to have an emergency clause so that it takes place immediately after being adopted rather than 30 days after it is adopted. Mrs. Colby made a motion to add the emergency clause with a second from Mrs. Biggs. In a voice vote, all were in favor except Mr. Foster. The Ordinance will be reverted to a second reading at the next meeting.

**ORDINANCE 51-20**

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE LOCAL CORONAVIRUS RELIEF FUND: PROJECT EXPENSE AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Biggs made a motion to adopt the ordinance with a second from Mr. R. Peters. In a voice vote, all members agreed.

Mr. Reed said this is additional money the city has received for Coronavirus relief. Council has appropriated money for this already this year. This is additional money. It must be appropriated in order to spend it. Mr. Reed must make sure how we spend it meets the guidelines and we must do it in a specific time line. If we do not use the money by a certain date, it goes back to the county.

Mr. R. Peters made a motion to suspend the rules with a second from Mr. J. Peters. A roll call vote was taken and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

A roll call vote to adopt the ordinance was taken. The results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes

JACKSON CITY COUNCIL

*Minutes From*

October 26, 2020

7:00 P.M.

REGULAR SESSION

R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

**Ordinance 51-20 Duly Adopted**

**ORDINANCE 52-20**

**AN ORDINANCE ADVANCING FUNDS FROM THE SEWER FUND: ADVANCE OUT TO THE LIFT STATION UPGRADES FUND: ADVANCE IN AND THE PARKVIEW MAIN STREET SANITARY SEWER FUND: ADVANCE IN AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Biggs made a motion to adopt the ordinance with a second from Mr. J. Peters. In a voice vote, all members agreed.

Mr. J. Peters said we are advancing over \$1 million on this ordinance and a then have second ordinance with the same fund number with an advance out. Do we need two ordinances? Mr. Reed said yes we need both ordinances, and they are actually in reverse order. They both need passed. These are projects we are involved in. We are using our money up front to pay for the project. The money is being appropriated and then we will be reimbursed for it. This must be in place to pay for the projects now.

Mr. J. Peters made a motion to suspend the rules with a second from Mr. Coll. A roll call vote was taken and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

A roll call vote was taken to adopt the ordinance and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

**Ordinance 52-20 Duly Adopted**

**ORDINANCE 53-20**

JACKSON CITY COUNCIL

*Minutes From*

October 26, 2020

7:00 P.M.

REGULAR SESSION

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE SEWER FUND:  
ADVANCE-OUT AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. J. Peters made a motion to adopt the ordinance with a second from Mr. Coll. In a voice vote, all members agreed.

Mr. Coll made a motion to suspend the rules with a second from Mrs. Biggs. A roll call vote was taken, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

A roll call vote was taken to adopt the ordinance and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

**Ordinance 53-20 Duly Adopted**

**RESOLUTION 40-20**

**A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON  
AUTHORIZING THE MAYOR TO GIVE WRITTEN NOTICE OF THE CITY'S INTENT TO  
NOT RENEW ITS CONTRACT WITH THE INFORMATION TECHNOLOGY SYSTEMS  
ADMINISTRATOR AND DECLARING AN EMERGENCY.**

**Third Reading**

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Absent

JACKSON CITY COUNCIL

Minutes From

October 26, 2020

7:00 P.M.

REGULAR SESSION

Resolution 40-20 Duly Adopted

**CORRESPONDENCE**~ None

**OLD BUSINESS**~ Mr. J. Peters asked about the Ordinance passed in 1989. He asked for a copy of 52-89 to be given to our legal counsel.

The sound system failed tonight. Would like to have IT check it out a make sure everything is working properly before every meeting.

**SIGNED IN VISITORS TO SPEAK**~ None

**NEW BUSINESS**~ Mr. R. Peters asked if we could discuss several things during the upcoming service meeting.

- 1) Cat issues. Use the first 45min or so for the cat issue then discuss the following.
- 2) Transient Business
- 3) Alarm Ordinance is ready to go, need support
- 4) Parade Ordinance
- 5) Food Truck Ordinance

Would like to have the cat meeting November 16<sup>th</sup> at 6:00 PM. At 7:00 PM, we will discuss the other four topics.

Mr. Swackhammer said they are working on the food truck ordinance. Mr. R. Peters said Chillicothe has a good one that we can tweak to fit our needs.

Mrs. Biggs the food trucks can be great revenue for the city if they are paying the city. However, right now they are not paying any money because they do not have to pay for a permit, and taking money from the business owners in the city. The businesses are who support all of the clubs and athletics in the town, and they deserve the city's business


Mr. J. Peters asked if the administration could work on the figures for the curbside recycling and see if there is money in the budget to support it.

Also asked about the paving on McCarty Lane and Veterans Drive. The pavement is deteriorating. If ODOT is not going to fix it, we need to look at repairing it before it gets too cold.

Mrs. Biggs said the parking lot at the post office has a place that needs patched.

Mr. J. peters made a motion to adjourn with a second from Mrs. Biggs. In a voice vote, all members agreed.

Meeting adjourned 8:20 PM.

  
Cindi Kuhn, Council Clerk

  
Dan Fulks, Council President

Date 11/19/20

Date 11/19/20

