

# JACKSON CITY COUNCIL

*Minutes From*

March 23, 2020

7:00 P.M.

## REGULAR SESSION

Jackson City Council met in regular session on Monday, March 23, 2020 at 7:00 p.m. in Jackson City Council Chambers. The Pledge of Allegiance was led by Mr. Foster, and the prayer was given by Mrs. Colby. President Pro Tem, Ryan Peters called the meeting to order. Roll call was taken as follows:

- Mr. Foster – Present
- Mr. Coll – Present
- Mrs. Colby – Present
- Mr. R. Peters - Present
- Mr. J. Peters – Present
- Mrs. Biggs --Present
- Mr. Bopp --Present

Mrs. Colby made a motion to excuse Carisa Edwards, with a second from Mr. Coll. In a voice vote all members agreed.

### VISITORS ~

### APPROVAL OF MINUTES

Mr. J. Peters made a motion with a second by Mrs. Biggs to approve the minutes from the March 9, 2020 meeting.

Mrs. Biggs made a motion with a second from Mrs. Colby to excuse the public from our meeting due to the closing of public meetings per the Ohio Governor's order amid the Coronavirus pandemic. In a voice vote all members agreed.

### COMMITTEE REPORTS

**UTILITY~** Mr. J. Peters gave an update from his meeting on March 16, 2020.

Joan Waugh, the superintendent of the water waste treatment plant, was there to discuss septic dump rates and surcharge rates.

Tom Woltz & Karen Young also attended to answer electric and electric bill related questions.

Tom discussed the definition of PCA. They discussed minimum electric cost for homes, budgets, and structures.

No meeting set. Will set one within the next 30 days.

Mrs. Biggs had a few suggestions for saving the city and customers on utility costs.

- 1) Give Christmas décor back to the people who donated it, and possibly use décor that doesn't use electricity.
- 2) Apple Festival- make sure customers aren't paying for water and sewer from this
- 3) Assess all of the lights in the city. Are there any we can eliminate?
- 4) Stop absorbing the past due utilities when renters leave properties without paying their bills up to date. Make these the landlord's responsibility.

Mrs. Colby suggested taking 3% off the customer water and sewer bills right now to help customers during these hard times with people losing jobs because of the Coronavirus. She said previous administration raised the water and sewer bill 3% every year.

**BUDGET & FINANCE~** No Report

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**POLICE, FIRE, & TRAFFIC**~ No Report

**SERVICE (STREET & ALLEY, RECREATION, BUILDINGS, & GROUND)** ~ Mr. R. Peters said he was rewriting the alarm ordinance to model other cities. He will present it in a month.

**JAIL COMMITTEE**~ No Report

**CITY AUDITOR/TREASURER**~The budget went through with the county. We are now operating under the new budget. Someone will be in the Auditor's office from 8:00-4:30 every day. The office will be staffed with one person and they are setting up a remote office. People can still reach them through the generic email, by calling the office, or can contact Mr. Reed.

**CITY ATTORNEY**~ Mr. Kirby said that Wellston has something setup with the landlord/renters paying utilities when renter moves out. He said he will get the information to us.

Mr. Coll asked Mr. Kirby for an update on the landfill case. Mr. Kirby said he received 2 reports. Goodyear sent a report to support their position. He has talked with Lori Hatten and Joan Waugh. They do not feel that Goodyear's claim is substantiated. They are still working to verify the numbers.

Mr. Coll asked if the insurance has responded to this. Joe said this goes back to 1970. There are several policies and a lot of years to research. There could be environmental exclusions also. Something that was legal in 1970 might now be legal in 2020.

Mr. R. Peters said a lot of it sounded like heresay and not facts. Mr. Kirby said these are things people remembered. They would be witnesses at trial. Some of these people are gone now, so this would not be evidence unless they were sworn statements. This would all be decided at trial.

**POLICE/FIRE CHIEF**~ Call records are up. There are more calls and incident reports since the social distancing was put into effect.

**MAYOR**~ The lobby of the city building is closed to the public. This is the city's response to the governor's order. Also closed the playgrounds. Spent all day dealing with the order and how to comply.

The #1 issue before the Coronavirus was the census. They will not be going door to door now, but it is very important to funding. So we need to mail this back or do it on line.

Mr. Coll said our local station is still saying that the mass gatherings must be below 50. This needs updated. Do the police need guidance on how to handle this if people aren't complying. There hasn't been anything about how the police should enforce this.

There was a lot of discussion about whether council should meet and/or how they should meet during the Stay at Home Order. It was suggested they look into video conferencing. Mr. Kirby said we would need a special meeting to adopt using this type of meeting if needed throughout the Covid-19 Pandemic.

**SERVICE/SAFETY DIRECTOR**~ Been splitting departments into 2 different working units, rotating day and afternoon shifts. Their times are separated by a ½ hour so they don't overlap when clocking in and out. They are limiting the time they come into contact with one another. They are still getting their 40 hours. Not working in large groups unless they would have a power outage or a main water break that would take more workers. Doing their best to not put the departments at risk.

Trying to get information out via website, the local tv station, and facebook.

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Planning to still have the annual spring clean up. The week after Easter. Lot of people are at home and could be working on this.

Working on a drainage study. Met with Jackson County Economic Development Committee. Met with Carpenter and Marty to do a study around the flooding. The cost of this is \$11,088. We have applied for a \$10k grant. It is going to the state for approval.

Flooding is a problem in Jackson and hoping this will address it.

Mr. R. Peters said that at the utility meeting, Joan Waugh had mentioned that things other than toilet paper tear up their machines and with the toilet paper shortage right now other things are being flushed. The wipes that say flushable still tear up the machines. They need to get the word out to customers to not flush these or anything other than toilet paper. Mrs. Biggs suggested putting an insert with their bill explaining this.

**ORDINANCES AND RESOLUTIONS**

**ORDINANCE 03-20**

**AN ORDINANCE ESTABLISHING THE SURETY BOND AMOUNTS FOR THE CITY AUDITOR, CITY TREASURER AND DIRECTOR OF THE LILLIAN JONES MUSEUM AS REQUIRED BY OHIO LAW AND DECLARING AN EMERGENCY**

**Second Reading**

Mr. Coll pointed out that the numbers were backwards for the treasurer and the auditor. The auditor should be covered with the million dollar bond and the treasurer with \$125,000. Mr. J. Peters said in sections B & C the word "may" needs changed to "shall".

Mr. J. Peters made a motion to amend the Ordinance to reflect these changes. Mrs. Biggs made a second with all members agreeing.

**ORDINANCE 08-20**

**AN ORDINANCE CREATING FUND NUMBER 449: LIFT STATION UPGRADES FUND AND DECLARING AN EMERGENCY**

**Third Reading**

A roll call vote was taken to adopt the Ordinance, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J PETERS	Yes
BIGGS	Yes
BOPP	Yes

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**Ordinance 8-20 Duly Adopted**

**ORDINANCE 09-20**

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE LIFT STATION  
UPGRADES FUND: PROJECT EXPENSE AND DECLARING AN EMERGENCY**

**Second Reading**

**ORDINANCE 11-20**

**AN ORDINANCE REPEALING AND AMENDING ORD. 64-17 SO AS TO REVISE THE RULES  
OF ORDER GOVERNING THE COUNCIL OF THE CITY OF JACKSON**

**Second Reading**

Mrs. Biggs made a motion to suspend the rules, with a second from Mr. J. Peters. A roll call vote was taken to suspend the rules, and the results are below:

FOSTER	No
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Ordinance, and the results are below:

FOSTER	No
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Ordinance 11-20 Duly Adopted**

**ORDINANCE 13-20**

**AN ORDINANCE CREATING FUND NUMBER 450: PARKVIEW MAIN ST SANITARY SEWER  
FUND AND DECLARING AN EMERGENCY**

**First Reading**

Mrs. Colby made a motion to adopt with a second from Mr. R. Peters.. In a voice vote all members agreed.

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Resolution 13-20 and the loan both called this Parkview to West Main Sanitary Sewer Fund. Mr. John Peters made a motion with a second from Mrs. Biggs to have this amended to show the correction. In a voice vote all members agreed.

The new wording will be in the title, as well as, in section 2 and say Parkview to W. Main St. Sanitary Sewer Fund.

Mrs. Biggs made a motion to suspend the rules with a second by Mrs. Colby. A roll call vote was taken, and the results are as follows.

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Ordinance, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Ordinance 13-20 Duly Adopted**

**ORDINANCE 14-20**

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE PARKVIEW MAIN STREET SANITARY SEWER FUNDS PROJECT EXPENSE AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. John Peters made a motion with a second from Mrs. Biggs to have this amended to show the correction. In a voice vote all members agreed.

The new wording will be in the title, as well as, in section 2 and say Parkview to W. Main St. Sanitary Sewer Fund.

Mrs. Biggs made a motion to suspend the rules with a second by Mrs. Colby. A roll call vote was taken, and the results are as follows.

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COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Ordinance, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Ordinance 14-20 Duly Adopted**

**RESOLUTION 7-20**

**A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO ACCEPT THE BID OF MCDANIEL ELECTRIC, INC., IN AN AMOUNT NOT TO EXCEED \$221,000.00 FOR THE PUMP STATION GENERATOR CONNECTIONS AND PORTABLE GENERATOR PROJECT AS IT WAS THE LOWEST AND BEST RESPONSIVE BID SUBMITTED AND DECLARING AN EMERGENCY.**

**Second Reading**

Mrs. Biggs made a motion to suspend the rules with a second by Mrs. Colby. A roll call vote was taken, and the results are as follows.

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Resolution, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

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**Resolution 7-20 Duly Adopted**

**RESOLUTION 10-20**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF JACKSON TO APPROVE AND PAY THE CHANGE ORDER AND CITY SHARE OF THE NORTH END DRAINAGE AND WATERLINE PROJECT IN AN AMOUNT NOT TO EXCEED \$31,131.50 IN ACCORDANCE WITH THE CITY OF JACKSON CDBG PARTICIPATION AGREEMENT AND DECLARING AN EMERGENCY.**

**Second Reading**

Mr. J. Peters made a motion to suspend the rules with a second by Mrs. Biggs. A roll call vote was taken, and the results are as follows.

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Resolution, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Resolution 10-20 Duly Adopted**

**RESOLUTION 11-20**

**A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON AUTHORIZING A CONTRACT WITH THE WASHINGTON COUNTY COMMISSIONERS TO PROVIDE HOUSING OF JACKSON PRISONERS IN THE WASHINGTON COUNTY JAIL AS NEEDED AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Biggs made a motion to adopt the Resolution with a second from Mr. J. Peters. In a voice vote all members agreed.

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Mrs. Biggs made a motion to suspend the rules with a second by Mr. Coll. A roll call vote was taken, and the results are as follows.

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Resolution, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

**Resolution 11-20 Duly Adopted**

**CORRESPONDANCE**~ n/a

**OLD BUSINESS**~ Mr. J. Peters made a motion to remove Ordinance 04-20 from the table. Mr. Coll made a second with all members agreeing.

**ORDINANCE 04-20**

**AN ORDINANCE TRANSFERRING APPROPRIATIONS FROM VARIOUS FUNDS FOR THE PURPOSE OF REIMBURSING THE GENERAL FUND AND CLOSING ACCOUNTS FOR COMPLETED PROJECTS.**

**Third Reading**

Mr. Reed said in regards to the question at the last meeting as to whether or not the Res/Ord in Aug 2019 closed out this project; that was capital improvement money from OPWC and was paid directly to the contractor. The money had to go through our books, but it didn't actually close out this project for the city.

A roll call vote was taken to adopt the Ordinance, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J PETERS	Yes
BIGGS	Yes
BOPP	Yes



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**Ordinance 4-20 Duly Adopted**

**SIGNED IN VISITORS TO SPEAK~**

**NEW BUSINESS~** Mayor Evans asked council to bring back Ord 3-20 and Ord. 9-20 from earlier in the meeting and suspend the rules to pass these tonight. We do not know if we will be able to meet in 2 weeks with the Coronavirus issues, so we really need to go ahead and pass all legislation that we can. Mr. Kirby advised us to make a motion to bring back each and then make a motion to suspend the rules and then make a motion to vote.

Mrs. Biggs made a motion to bring Ord 03-20 back to the table with a second from Mrs. Colby. In a voice vote all members agreed.

Mrs. Biggs made a motion to suspend the rules with a second from Mrs. Colby.

A roll call vote was taken, and the results are as follows.

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Ordinance, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
Bopp	Yes

**Ordinance 03-20 Duly Adopted**

Mrs. Biggs made a motion to bring Ord 09-20 back to the table with a second from Mrs. Colby. In a voice vote all members agreed.

Mrs. Colby made a motion to suspend the rules with a second from Mr. Bop.

A roll call vote was taken, and the results are as follows.

FOSTER	Yes
COLL	Yes

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COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
BOPP	Yes

A roll call vote was taken to adopt the Ordinance, and the results are below:

FOSTER	Yes
COLL	Yes
COLBY	Yes
R. PETERS	Yes
J. PETERS	Yes
BIGGS	Yes
Bopp	Yes

**Ordinance 09-20 Duly Adopted**

Mr. J. Peters made a motion with a second from Mrs. Colby to enter into executive session with everyone present except Mr. Reed to consider discipline of a public employee.

In a voice vote all members agreed. Council went into executive session at 8:43 PM

Mrs. Biggs made a motion to return to regular session with a second from Mrs. Colby. In a voice vote all members agreed. Council returned to regular session at 8:54 PM.

Mr. J. Peters made a motion to go into executive session with a second from Mrs. Colby with everyone present to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

In a voice vote all members agreed. Council entered executive session at 8:55PM.

Mr. Coll made a motion to return to regular session with a second from Mrs. Biggs. In a voice vote all members agreed. Council returned to regular session at 9:16.

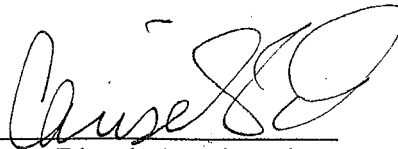
Mrs. Biggs made a motion to adjourn with a second from Mr. John Peters. In a voice vote all members agreed.

Meeting Adjourned at 9:16 PM



Cindi Kuhn, Council Clerk

Date 4/27/20



Carisa Edwards, Council President

Date 4-27-2020