

JACKSON CITY COUNCIL
Minutes From
April 12, 2021
7:00 P.M.
REGULAR SESSION

Jackson City Council met in regular session on Monday, April 12, 2021. The pledge was led by Mrs. Colby, and the prayer was given by Mrs. Biggs. President Fulks called the meeting to order. Roll call was taken as follows:

- Mr. Foster –Present
- Mr. Coll – Present
- Mrs. Colby – Present
- Mr. R. Peters - Present
- Mr. J. Peters – Present
- Mrs. Biggs -- Present
- Mr. Bopp -- Present

VISITORS ~ Kaley Lower spoke to council about updates on the city pool, and the activities planned for the summer. Mayor Evans donated \$5,000 to make improvements to the pool.

Karena Fulks and Jennifer Ratcliff from Total Media spoke about the current contract they have with the city of Jackson for cable channel 15. The contract is up on June 24, 2021. They attended the meeting to answer any questions council might have regarding the renewing of the contract.

Lisa Warrens & Bill Martin spoke about the Senior Citizens building in Jackson, and how many activities and meals are housed there. The building is old and not big enough. They are in need of new facilities and it will be on the tax levy this spring.

APPROVAL OF MINUTES~ Mrs. Biggs made a motion to approve the minutes with a second from Mr. J. Peters. In a voice vote, all members agreed.

APPROVAL OF WORK MEETING MINUTES ~ Mr. John Peters made a motion to approve the work meeting minutes from March 1, 2021 with a second from Mrs. Colby. In a voice vote, all members agreed.

COMMITTEE REPORTS

UTILITY ~ Administration is still working on ordinances 921.11 & 921.5. Will meet on May 10, 2021 at 6:00 PM.

BUDGET & FINANCE~ No Report

POLICE, FIRE, & TRAFFIC~ No Report.

SERVICE COMMITTEE~ Mr. R. Peters advised council they met tonight at 6:00 PM to discuss enforcing ordinances regarding the cemetery. They want to eliminate extra work for the crew who mows and does upkeep in the cemetery. Mr. R. Peters will meet with administration to amend current ordinances. Mr. Hatten recently took over this position and was present to answer questions for council.

They also discussed the Total Media contract. Need to amend it by May 24, 2021, because any changes need to be sent 30 days before the contract is up. Otherwise, it will roll over as is.
Next Service meeting 4-26-21 at 6:00 PM.

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JAIL COMMITTEE ~ No Report

CITY AUDITOR/ TREASURER~ Getting ready for another yearly audit. Most will not be done on site. They will access information through File Share. A Maximus study is being done looking at new administration and other new positions. Information will be pulled from each department.

CITY ATTORNEY~ No Report

POLICE CHIEF~ No Report

FIRE CHIEF~ No Report

MAYOR ~

- No employees off work due to Covid.
- Some of the restrictions have been lifted. The Health Department is allowing for restrooms and water fountains to open.
- There is still a dispatcher opening for the Police Department.
- Part-time seasonal help is needed for work at the pool, mowing, weed eating, and general labor.
- Negotiation session Wednesday with Teamsters.
- The Total Media contract is coming due. Project Manager, Traci Plantz, is working on a spreadsheet of all the contracts from the time the current administration has been there, and when they are due.
- Trout Festival 4-17-21 at Hammertown Lake.

SERVICE/SAFETY DIRECTOR ~

- Tonya Lorenzan has applied for an electric tap. Mr. Woltz has already looked at it. There is a tap fee, but no additional cost.
- Central Ave waterline replacement is being done as time permits with in-house employees. Will continue to work on it as we have resources available.
- Possible Sewer Project – Mill St. Identified as a need, and being evaluated. Very beginning stage of possibly becoming a project. No funds set aside, looking for funding.

Mr. R. Peters made a motion to enter into executive session for the reason: To consider the appointment, employment, or compensation of a public employee.

He included council, the mayor, the service director, the auditor, attorney, and clerk to stay for the session. Mrs. Colby seconded the motion. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Motion carried. Council entered executive session at 7:42 PM

Mrs. Biggs made a motion, with a second from Mrs. Colby to return to regular session. In a voice vote, all members agreed. Council resumed regular session at 8:10 PM.

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ORDINANCES AND RESOLUTIONS

ORDINANCE 17- 21

**AN ORDINANCE REPEALING AND AMENDING THE CITY OF JACKSON'S
CODIFIED ORDINANCE SECTIONS 945.03, 945.031, 945.04, 945.18 AND 945.20
GOVERNING, THE FEES ASSOCIATED WITH THE RATES AND DEPOSIT FOR
GARBAGE COLLECTION SERVICES.**

Third Reading

A roll call vote was taken to adopt the Ordinance, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Ordinance 17-21 Duly Adopted

ORDINANCE 21-21

**AN ORDINANCE ADDING CHAPTERS 1316 TO THE CODIFIED ORDINANCES OF THE CITY
OF JACKSON REQUIRING AND GOVERNING THE REGISTRATION OF CONTRACTORS
SEEKING TO WORK WITHIN THE CITY LIMITS OF JACKSON, OHIO**

Third Reading

Mr. R. Peters asked if this applies to mowing. Some are actual lawn care business. Would this affect the sole proprietor? He didn't feel that a person who is doing lawn care on the side without employees under them, should have to register as a contractor. The Service Director said one of the sections on the ordinance says it excludes Landscaping and lawn care by private individuals.

Mrs. Biggs said she has received three calls about this. She felt it is hurting the people that need a small job done.

Mr. R. Peters said the sole proprietor should be exempt. If they have tax ID #, pay employees, and have worker's comp, they should have to register as a contractor. If not they should be exempt.

Mr. R. Peters made a motion to add a section (D) under 1316.03- Exemptions- stating Handyman type, sole proprietors with zero employees. Mrs. Biggs seconded the motion. In a voice vote, all members agreed.

Mr. R. Peters made a motion to suspend the rules with a second from Mr. J. Peters. A roll call vote was taken, and the results are as follows:

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Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken, to adopt the Ordinance, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Ordinance 21-21 Duly Adopted

ORDINANCE 22-21

AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE GENERAL FUND: POLICE FOR POLICE DEPARTMENT OPERATING EXPENSES AND DECLARING AN EMERGENCY.

Second Reading

Mr. Swackhammer said they had two budgets prepared for the police department. One was if the tax levy didn't pass, and one if it did. The non-income tax budget numbers were put in these categories instead of the passing levy numbers. The mistake wasn't caught until they started paying out of it this year. They are now hiring more staff members and need additional money for this. They are short money to purchase uniforms as well.

Mr. J. Peters made a motion to suspend the rules with a second from Mr. Bopp. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken, to adopt the Ordinance, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes

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Biggs	Yes
Bopp	Yes

Ordinance 22-21 Duly Adopted

ORDINANCE 27-21

AN ORDINANCE ADDING SECTION 521.11 TO THE CODIFIED ORDINANCES OF THE CITY OF JACKSON REQUIRING PLACEMENT OF STREET NUMBERS ON BUILDINGS WITHIN THE CITY LIMITS OF JACKSON, OHIO.

First Reading

Mr. R. Peters made a motion to adopt with a second from Mrs. Colby. In a voice vote, all members agreed.

Mr. J. Peters said on his street there are two houses listed as 20 Mound St. There are two- houses on West St. with the same address as well.

Who is the deciding agency for the house numbers? Mr. Swackhammer said in the city of Jackson the SD is in charge of assigning addresses then they send it to the auditor, engineer, post office...ect.

Mr. R. Peters said this is a problem. If someone calls for help, which 20 Mound St. do you go to? Must list your numbers on your house. The EMS needs it. It is for the safety of the citizens.

Mr. R. Peters made a motion to suspend the rules with a second from Mr. J. Peters. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Ordinance 27-21 Duly Adopted

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ORDINANCE 28-21

AN ORDINANCE REPEALING AND AMENDING ORD. 18-08 TO IDENTIFY THE DUTIES OF THE COUNCIL CLERK AND TO SET SALARY AND RATE OF PAY AND DECLARING AN EMERGENCY.

First Reading

Mrs. Biggs made a motion with a second from Mr. J. Peters to adopt the Ordinance. In a voice vote, all members agreed.

Mr. Swackhammer said that council already approved this. The clerk's new pay was supposed to start on January 1, 2021. Mr. Reed thought originally that we did not need new legislation for this. However, we do.

Mr. J. Peters made a motion to suspend the rules with a second from Mrs. Colby. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Ordinance 28-21 Duly Adopted

ORDINANCE 29- 21

AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS IN THE COMMUNITY IMPROVEMENT FUND: ODOT.

First Reading

Mrs. Biggs made a motion to adopt the ordinance with a second from Mr. Colby. In a voice vote, all members agreed.

Mr. Swackhammer said in 2018, the previous administration, applied for a small city grant. The money had been sitting in the 228 account. As projects are being identified, we are moving them into line items

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and the exact amount is listed for it. This will cover the paving from Water St., all the way down Broadway to Longworth. These funds will remain in this account, and will be in next year's budget. We won't pay this until next year, but want the line items to show exactly where this money is going.

ORDINANCE 30- 21

AN ORDINANCE REPEALING AND AMENDING THE CITY OF JACKSON'S CODIFIED ORDINANCE SECTION 1327.02 GOVERNING SWIMMING POOL ENCLOSURES.

First Reading

Mr. R. Peters made a motion to adopt with a second from Mrs. Bopp. In a voice vote, all members agreed.

Mayor Evans said the way this codified ordinance reads. It made it difficult to enforce. It requires a four-foot high fence around a four-foot high pool. Administration checked to see what other Ordinances are doing and changed ours. Ray Lewis is working on this now. Needs passed tonight.

Mrs. Biggs made a motion to suspend the rules with a second from Mrs. Colby. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Ordinance 30-21 Duly Adopted

ORDINANCE 31-21

AN ORDINANCE PROVIDING FOR THE VACATION OF THE ALLEY LOCATED WITHIN AND RUNNING ACROSS LOT NUMBER 54 IN FULTON ADDITION TO THE CITY OF JACKSON AND DECLARING AN EMERGENCY.

First Reading

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Mr. R. Peters made a motion with a second from Mrs. Biggs to adopt the ordinance. In a voice vote, all members agreed.

The owner of the property behind the old KFC building owns both sides of the alley. They are asking the city to abandon the alley so his property can be whole. The deed records say it was vacated; however, it was never recorded.

Mrs. Biggs made a motion to suspend the rules with a second from Mrs. Colby. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Ordinance 31-21 Duly Adopted

ORDINANCE 32- 21

AN ORDINANCE REPEALING AND AMENDING THE CITY OF JACKSON'S CODIFIED ORDINANCE SECTION 1314.04 GOVERNING STREET CONSTRUCTION.

First Reading

Mr. J. Peters made a motion with a second from Mr. R. Peters to adopt the ordinance. In a voice vote, all members agreed.

RESOLUTION 11-11

A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO RATIFYING THE SOLID WASTE PLAN AS PREPARED BY THE GALLIA, JACKSON, MEIGS, VINTON SOLID WASTE MANAGEMENT DISTRICT AND DECLARING AN EMERGENCY.

First Reading

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Mr. R. Peters made a motion with a second from Mr. J. Peters to adopt the Resolution. In a voice vote, all members agreed.

Mr. Swackhammer asked to pass this on an emergency because of the timeliness of the paperwork that the solid waste district must adhere to. By passing this legislation, we still wish to partner with the solid waste district. This is funded through other agencies. The plan is in the administration office.

Mrs. Foster made a motion to suspend the rules with a second from Mr. R. Peters. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Resolution 11-21 Duly Adopted

Resolution 12-21

A RESOLUTION REPEALING AND AMENDING RES 17-20 TO REESTABLISH AND CREATE UNCLASSIFIED POSITIONS AND SALARIES FOR THE POSITIONS OF DEPARTMENT HEAD OF WATER TREATMENT, DEPARTMENT HEAD OF WASTEWATER TREATMENT, DEPARTMENT HEAD OF ELECTRIC, DEPARTMENT HEAD OF SERVICE, DEPARTMENT HEAD OF WATER DISTRIBUTION AND WASTEWATER COLLECTION; DEPARTMENT HEAD UTILITY BILLING; EXECUTIVE ASSISTANT OF PERSONNEL MANAGEMENT/HUMAN RESOURCES; EXECUTIVE ASSISTANT OF PROJECT MANAGEMENT; I.T. COORDINATOR; AND DEPARTMENT HEAD OF GARAGE AND DECLARING AN EMERGENCY

First Reading

Mr. R. Peters made a motion with a second from Mr. Foster to adopt the Resolution. In a voice vote, all members agreed.

Mayor Evans said there are two vacancies that we need to fill these as soon as possible.

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Mr. J. Peters made a motion to suspend the rules with a second from Mr. Foster. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows.

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
J. Peters	Yes
Biggs	Yes
Bopp	Yes

Resolution 12-21 Duly Adopted

RESOLUTION 13-21

A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO ACCEPT THE PROPOSAL OF COURTNEY & ASSOCIATES TO PROVIDE CONSULTING SERVICES TO ASSIST IN DEVELOPING AND IMPLEMENTING POLICIES AND PROCEDURES FOR DEALING WITH BEHIND-THE-METER GENERATORS.

First Reading

Mrs. Biggs made a motion with a second from Mr. Bopp to adopt the Resolution. In a voice vote, all members agreed.

Courtney & Associates are already reviewing our utility billings to make sure we are in compliance. Based on contracts with AMP –For this fee not to exceed \$15,000, they will give us every option available to us for solar billing and different configurations. Administration feels we need to hire a professional in the utility business to do this for us, and believe it is a wise use of the city’s electric fund. We have tried to do it internally, and feel it is better to hire out for it. Want to use a third party, non -biased company.

Courtney & Associates will take into consideration what different options are best for the city and the customer, based on the commitments the city has already made.

RESOLUTION 14-21

A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO AUTHORIZE THE SERVICE SAFETY DIRECTOR TO APPROVE AMP TO BID ON BEHALF OF THE CITY ON FINANCIAL TRANSMISSION RIGHTS AND DECLARING AN EMERGENCY.

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First Reading

Mr. R. Peters made a motion with a second from Mrs. Biggs to adopt the Resolution. In a voice vote, all members agreed.

Mr. J Peters asked why we need this. We haven't had to do this before now. Mr. Swackhammer said his understanding is they have always done this; it just never came before council. This is nothing new.

AFEC & Miso are two of our biggest transmission line providers. Transportation of power to the city. Better to buy when peak season is down. Council requested Mr. Woltz to come explain to us during the next meeting.

RESOLUTION 15-21

A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO AUTHORIZE THE SERVICE-SAFETY DIRECTOR TO ENTER INTO AN AGREEMENT WITH AMP-OHIO FOR KEY ACCOUNT REPRESENTATIVE SERVICES.

First Reading

Mr. R. Peters made a motion with a second from Mrs. Biggs to adopt the Resolution. In a voice vote, all members agreed.

Amp is asking for permission to contact the city of Jackson users on how they can better serve them.

The contract will be for one year. It will go into effect in 30 days from when we will out the paperwork. It will then be one-year contract from that date.

He asked council to send email with all questions they have, and he will address them for the next meeting.

CORRESPONDENCE ~ Clerk again reminded council that their filing papers from the Ohio Ethics Commission are due.

Mayor Evans read a letter that was sent to him by three elementary students asking for a bigger skate park.

OLD BUSINESS~ We requested ODNR to manage the Jisco West Lake property. Mr. R. Peters made a motion to approve this request with a second from Mr. Coll. In a voice vote, all members agreed.

Council was provided with a report last meeting from the Ohio EPA. Sanitary Sewer Overflow (SSO). It listed events and overflow occurrences from 11-26-18 to 3-22-20. Council asked why it overflows when there aren't high levels of sewer. Administration said a lot of the time it is because of heavy rains. It overwhelms the system, and causes it to come up through manholes.

SIGNED IN TO SPEAK~ None

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NEW BUSINESS~ We have received a notice from the Ohio Division of Liquor Control. Jackson Burrito Company LLC has applied for a liquor license. Council has the option to request a hearing or not about the granting of the license.

Mr. R. Peters made a motion to waive the hearing, with a second from Mrs. Colby. In a voice vote, all members agreed.

Tonya Lorenzen of 103 McComick Ave outside the city is requesting a 220 electric tap. Mrs. Biggs made a motion to approve the tap with a second from Mr. Bopp. In a voice vote, all members agreed.

Mrs. Biggs said the Leman family is questioning why they are excluded from trash day when they pay for trash pickup through the city. Mr. Swackhammer said it has always been that way. It isn't something this administration changed. Mayor said council can change it if they want to. Mr. J. Peters said he wouldn't be in favor of changing it. It will raise the tonnage, costing the city more money.

Mr. Bopp passed along compliments for the curb work the city is doing. It is much appreciated.

Mr. R. Peters made a motion to adjourn with a second from Mrs. Biggs. In a voice vote, all members agreed.

Meeting adjourned 9:35 PM



Cindi Kuhn, Council Clerk



Dan Fulks, President

Date 4/26/21

Date 4/26/21