

JACKSON CITY COUNCIL
Minutes From
November 22, 2021
7:00 P.M.
REGULAR SESSION

Jackson City Council met in regular session on Monday, November 22, 2021. The pledge was led by Mr. Coll, and the prayer was given by Mrs. Colby. President Fulks called the meeting to order. Roll call was taken as follows:

- Mr. Foster –Present
- Mr. Coll – Present
- Mrs. Colby – Present
- Mr. Peters – Present
- Mr. Newkirk - Present
- Mrs. Biggs -- Absent
- Mr. Bopp -- Present

Mr. Coll made a motion with a second from Mrs. Colby to excuse Mrs. Biggs from the meeting tonight.

VISITORS/RECOGNITIONS ~ Susanne Walke was recognized for her 20 years with the city. She will be retiring at the end of the month. Mayor Evans congratulated her on her retirement and wished her well.

Lisa Atwood from the garbage department will be filling Susanne's position as the city's custodian.

Recognized the water treatment plant on having zero violations during their recent Ohio EPA check.

Happy 85th Birthday to Mr. Coll.

Recognized our Assistant Fire Chief, Kyle Hickey, attending his first Council Meeting.

Mr. Dave Channel, Chief of FD spoke to council about 2 grants that are in the packets for tonight. AFG 2021 Grant. Applied last year and didn't get it. It is a 5% matching grant. This one is to apply for air packs and rescue equipment.

The second grant is for ODNR to apply for equipment. It is up to \$10,000 matching. Mr. Channel asked council to please approve these on emergency tonight.

APPROVAL OF MINUTES ~ Mr. Bopp made a motion to approve the minutes from November 8, 2021 with a second from Mrs. Colby. In a voice vote, all members agreed.

COMMITTEE REPORTS

UTILITY ~ No Report

BUDGET & FINANCE ~ Meeting next Monday, November 29th at 6:00 PM to discuss the 2022 line item budget.

POLICE, FIRE, & TRAFFIC ~ Meeting tonight with the fire chief and assistant fire chief. There are Ordinances that need adjusted. Mr. Swackhammer will bring those next time.

SERVICE COMMITTEE ~ Met on November 15th. Mr. Swackhammer said there are changes needed to how we run the cemetery. There is not enough money from the levy to pay for the cemetery workers. We

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need to do away with the annual and perpetual fees and adjust the levy to cover the cost of running the cemetery.

Public was present and upset with various things. Many are upset because they take care of their lot and are penalized because people do not. Several ideas thrown around for how to make this an agreeable situation for everyone involved. Will need more meetings to resolve the cemetery issues.

No meetings are scheduled at this time. Mr. Swackhammer said the people who are attending the meetings are not the issue. Must treat everyone fairly. He plans to meet with Mr. Peters before next mowing season to come up with a draft.

CITY AUDITOR/ TREASURER~ Working on the budget. There isn't enough for cash outs. We have two ordinances tonight to move money around that must be passed.

CITY ATTORNEY~ No Report.

POLICE CHIEF~ No Report

FIRE CHIEF~ No Report

MAYOR ~

- We have received the million-dollar award to do the Mill St. Project. Replacing old sewer lines and adding lines where there hasn't been any before. Replacing water lines.
- Preparing to reach out to the Commissioners who have gotten ARPA money.
- Also reached out to Lick Township for funds as well.
- Searching for any and all sources of funding right now. Would like to do the water at the same time as the sewer if we can get the money.
- Holiday Light Up – 1st Saturday in December which is Dec. 4th. There will be a parade, tree lighting, and fireworks sponsored and managed by the FD.
- December 2nd is the Mayhew Brown annual Christmas event.
- The city has placed the Christmas wreaths and décor up on the light posts in town.
- Would like council to schedule a special meeting. We should have a response from the Teamsters Bargaining Unit regarding the employee contract. We must respond within 7 days. Need to schedule for the 29th at 7:00PM. Will discuss this and any other pertinent new business that might come before council.

SERVICE/SAFETY DIRECTOR ~

- The parcels of land that the city has advertised for 5 weeks will be sold at auction on December 4th on the steps of the Memorial Building.
- We have ordinances for a cash reserve for the water, sewer, and garbage tonight. Electric was set up in 2018.
- The object line budget is with the ordinance tonight. The line item has more specific details. The detailed line item shows 2019, 2020, 2021, and proposed 2022. They are available for council members to take home tonight and study before next week's budget committee meeting.
- The second and third readings are set for December with an emergency clause so that it will be ready by the end of the year.
- There is an ordinance to approve and accept the money for the CDBG grant. Please approve tonight so we can get this money. The project will begin early next year.

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ORDINANCE NO. 68-21

AN ORDINANCE APPROVING AND ADOPTING A GARBAGE UTILITY CASH RESERVE POLICY INCLUDING THE CALCULATION METHOD TO DETERMINE THE MINIMUM CASH RESERVE.

First Reading

Mr. Peters made a motion to adopt the ordinance with a second from Mr. Bopp. In a voice vote, all members agreed.

Mr. Peters asked if this was already planned. Mr. Swackhammer said no. Mr. Coll asked how this affects the garbage rates. Mr. Swackhammer said it does not affect the rates. This money is set aside for a catastrophic event. The calculation can go up because of the cost of things. The money comes from money set aside and never identified, never budgeted. Need to be placed in a line item. Can't fully fund this is one year. Mr. Reed said once you reach the amount you establish then you stop. If we had excess money, that might be an indication that our rates are too high. This reserve is for things not planned for.

Mr. Bopp asked about recycling. Mr. Swackhammer said there is no policy right now. The dumpsters are part of the Solid Waste District. We went away from curbside recycling because a large percent of our recycling was ending up at landfills and costing us 30% more for recycling them than for trash haul away.

ORDINANCE NO. 69-21

AN ORDINANCE APPROVING AND ADOPTING A SEWER UTILITY CASH RESERVE POLICY INCLUDING THE CALCULATION METHOD TO DETERMINE THE MINIMUM CASH RESERVE.

First Reading

Mr. Peters made a motion to adopt the ordinance with a second from Mr. Newkirk. In a voice vote, all members agreed.

ORDINANCE NO. 70-21

AN ORDINANCE APPROVING AND ADOPTING A WATER UTILITY CASH RESERVE POLICY INCLUDING THE CALCULATION METHOD TO DETERMINE THE MINIMUM CASH RESERVE.

First Reading

Mr. Peters made a motion to adopt the ordinance with a second from Mrs. Colby. In a voice vote, all members agreed.

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ORDINANCE NO. 71-20

**AN ORDINANCE ESTABLISHING APPROPRIATIONS FOR THE YEAR 2022
BEGINNING JANUARY 1, 2022 AND THROUGH DECEMBER 31, 2022
AND DECLARING AN EMERGENCY.**

First Reading

Mr. Peters made a motion to adopt the ordinance with a second from Mr. Coll. In a voice vote, all members agreed.

ORDINANCE NO. 72-21

**AN ORDINANCE TO REVISE THE CODIFIED ORDINANCES BY ADOPTING CURRENT
REPLACEMENT PAGES THERETO AND DECLARING AN EMERGENCY**

First Reading

Mr. Foster made a motion to adopt the ordinance with a second from Mr. Coll. In a voice vote, all members agreed.

We've had several changes lately. These revisions bring everything into line with the ORC. Prefer to pass tonight.

Mr. Peters made a motion to suspend the rules with a second from Mr. Bopp. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

Ordinance 72-21 Duly Adopted

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ORDINANCE NO. 73-21

AN ORDINANCE TO MOVE APPROPRIATIONS FROM GENERAL FUND: TRANSFER OUT TO COUNCIL SALARIES AND WAGES FUND AND DECLARING AN EMERGENCY.

First Reading

Mr. Bopp made a motion to adopt the ordinance with a second from Mr. Peters. In a voice vote, all members agreed.

Mr. Swackhammer said this Ordinance is what Mr. Reed spoke of earlier. It doesn't increase the budget. We are moving money around.

Mr. Peters made a motion to suspend the rules so we can appropriate this money. Mr. Bopp seconded the motion. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

Ordinance 73-21 Duly Adopted

ORDINANCE NO. 74-21

AN ORDINANCE TO MOVE APPROPRIATIONS FROM VARIOUS FUNDS FOR PAYMENT OF IT SALARIES & WAGES AND DECLARING AN EMERGENCY.

First Reading

Mr. Coll made a motion to adopt the Ordinance with a second from Mr. Bopp. In a voice vote, all members agreed.

Mr. Coll asked who the IT person was for the city. Mr. Swackhammer said it is Tom Thacker.

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Mr. Peters made a motion to suspend the rules in order to have these funds appropriated with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

Ordinance 74-21 Duly Adopted

RESOLUTION NO. 45-21

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OR THE CHIEF OF THE JACKSON FIRE DEPARTMENT TO FILE AN APPLICATION FOR THE OHIO DEPARTMENT OF NATURAL RESOURCES GRANT PROGRAM TO PURCHASE EQUIPMENT TO BE USED BY THE JACKSON FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

First Reading

Mr. Peters made a motion to adopt the Resolution with a second from Mr. Coll. In a voice vote, all members agreed.

Mr. Peters made a motion to suspend the rules in order to meet the deadlines with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

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A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

Resolution 45-21 Duly Adopted

RESOLUTION NO. 46-21

A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY OR THE CHIEF OF THE JACKSON FIRE DEPARTMENT TO FILE AN APPLICATION FOR AN ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM TO PURCHASE AIR PACKS AND RESCUE EQUIPMENT TO BE USED BY THE JACKSON FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

First Reading

Mr. Peters made a motion to adopt the Resolution with a second from Mrs. Colby. In a voice vote, all members agreed.

Mr. Peters made a motion to suspend the rules in order to meet the deadline with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

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Resolution 46-21 Duly Adopted

RESOLUTION NO. 47-21

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF JACKSON TO ACCEPT THE 2021 CDBG COMMUNITY DEVELOPMENT PROGRAM GRANT FOR FUNDING OF THE MITCHELL STREET SANITARY SEWER PROJECT AND DECLARING AN EMERGENCY

First Reading

Mr. Bopp made a motion to adopt the Resolution with a second from Mrs. Colby. In a voice vote, all members agreed.

Mrs. Colby made a motion to suspend the rules in order to meet the deadline with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Yes
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Absent
Bopp	Yes

Resolution 47-21 Duly Adopted

CORRESPONDENCE~ Announcement that the office is closed on Thursday, November 25th Thanksgiving Day. The trash pickup for Thursday will be on Friday of this week.

OLD BUSINESS~ None

SIGNED IN TO SPEAK~ None

NEW BUSINESS~ Need to be looking ahead to scheduling meetings to close out the books.

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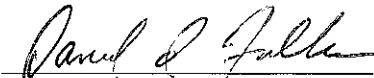
The Firefighter Dependency Board needs to meet. Mr. Peters and Mr. Foster are the two council members on this board. The two new elected FD members are Kyle Hickey and Stephen Moore. Must meet to select the officers. Meeting December 1, 2021 at 7:15PM.

Special meeting: Monday, November 29th at 7:00PM

Mrs. Bopp made a motion to adjourn with a second from Mr. Peters. In a voice vote, all members agreed.

Meeting Adjourned 7:55 PM


Cindi Kuhn, Council Clerk


Dan Fulks, President

Date 12-13-21

Date 12/13/2021

