

JACKSON CITY COUNCIL

*Minutes From*

September 27, 2021

7:00 P.M.

REGULAR SESSION

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Jackson City Council met in regular session on Monday, September 27, 2021. The pledge was led by Mr. Newkirk, and the prayer was given by Mrs. Colby. President Fulks called the meeting to order. Roll call was taken as follows:

- Mr. Foster –Absent
- Mr. Coll – Present
- Mrs. Colby – Present
- Mr. Peters – Present
- Mr. Newkirk - Present
- Mrs. Biggs -- Present
- Mr. Bopp -- Present

Mr. Coll made a motion to excuse Mr. Foster from the meeting. No second was made. Motion died.

**VISITORS/RECOGNITIONS** ~ None

**APPROVAL OF MINUTES** ~ Mr. Bopp made a motion to approve the minutes with a second from Mr. Newkirk. In a voice vote, all members agreed.

**COMMITTEE REPORTS**

**UTILITY** ~ No Report

**BUDGET & FINANCE**~ Mrs. Biggs met with Mr. Swackhammer this week. She is asking committees to give their ideas for the 2022 budget and get this to her. Will schedule a Budget Committee meeting at our next regular council meeting.

**POLICE, FIRE, & TRAFFIC** ~ Met tonight. Went over a rough draft of the new Fire Department Policies and Procedure Manual. The original was from 1991 with an update in 2005. Also, several memos with the Manual, but not added to it. Mr. Swackhammer has highlighted, underlined, and struck through items. He is asking the FD to take this with them, meet together and bring back the changes they would like. Many questions were asked during the meeting. This discussion is noted in the Police, Fire, and Traffic Meeting minutes.

Mrs. Biggs asked if they are looking at salary with this. Since the city is wanting to expand the fire department. Mr. Swackhammer said the committee will entertain that discussion, but it would be two separate meetings. Salary is not part of the Policy and Procedure Manual.

**SERVICE COMMITTEE**~ No Report

**CITY AUDITOR/ TREASURER**~ Mr. Reed said they have been interviewing for the permanent auditor position and also for the floating employee who will cover three different offices where needed. The Service Director and the HR Department have been working hard to find the best candidates. They have several qualified applicants for both positions.

**CITY ATTORNEY**~ Proposed Ordinance 60-21 is on the agenda for tonight. Mr. Kirby was contacted from another attorney about a small piece of land in Hamden. The owners of property beside it are selling

JACKSON CITY COUNCIL

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their house and need this small piece of land conveyed. It is alongside the land on the deed of the RR which we still own. The RR does not want it. If council approves this Ordinance, tonight it will be excluded from the deed.

**POLICE CHIEF~** No Report

**FIRE CHIEF~** No Report

**MAYOR ~**

- Talked to the Apple Festival President, Brandon Davis. He thought it went well.
- Received the Federal Census results today. Jackson has 6,252 residents.
- The city is trying to fill the Deputy Auditor position. Still looking for another police officer, and possibly another cemetery worker. Brought back Robin Poetker as a supervisor from layoff.
- Paving will start back in a day or two. Paving Bridge St. to State St. Then will be going to pave ½ of the cemetery roads. Next year they will pave the other half. Should be done paving for 2021 by end of next week. Still compiling the list for next year.
- Planning Commission is scheduled for next week at 7:00 PM. This information is on the City's website.
- Mrs. Biggs mentioned some storm drains near her home that look broken and dangerous. Mayor Evans asked her to get those locations to him, so they can check it out. Encouraged council to report needed repairs.

**SERVICE/SAFETY DIRECTOR ~**

- The paving on State St. will go to High St.
- He looked into Mr. Coll's question from previous meetings about having water and sewer bills combined rather than have separate bills. For example a separate bill for a Garage on your property and a bill for the house. Mr. Swackhammer said the current program system that the city uses cannot do this. However, they are going to a system called VIP, which will enable them to combine these bills. Will be a year from November when that is completed.
- Ordinance tonight creating a new ASFCME position for a class III Operator at the Wastewater Treatment Facility. The city used to have two Class III Operators, but have lost them both this year. Had to go outside of the city to find one because none of the other workers has the Class III. The test for this is rigorous, and employees are studying and taking these tests to be certified. This new job will be a replacement position for the coordinator.
- We have updated the verbiage for the cemetery plots. It will now be called a license when you purchase a burial plot, rather than a deed. This does not change the legal ramifications. The purchaser of these has never owned the land only the right to bury there. This new verbiage clears this up.
- Beginning October 1, 2021 all the city's parks will be open from dawn to one hour after dusk unless the people are doing a city approved, organized event. These are the parks such as the baseball fields, Manpower Park, Mound St Park...ect. All of the parks will be listed on the website along with the Memo.
- Mrs. Biggs said she was recently in Manpower Park and saw pillows, sleeping bags, and a case of water inside the gazebo. There was obviously someone sleeping there at night.
- A new memo will be going out soon about hunting and fishing. People will only be able to hunt and/or fish with a permit. There is a limit of 10 per day when hunting. ODNR has provided the city with the permits. The city will have a pamphlet, which shows the land allowing the hunting. ODNR will do the enforcing of this.

JACKSON CITY COUNCIL

Minutes From

September 27, 2021

7:00 P.M.

REGULAR SESSION

**ORDINANCE 58-21**

**AN ORDINANCE CREATING A POSITION WITHIN THE AFSCME UNION, ESTABLISHING A PAY RATE, AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Biggs made a motion to adopt the Ordinance with a second from Mr. Coll. In a voice vote, all members agreed.

**ORDINANCE 59-21**

**AN ORDINANCE TO MOVE APPROPRIATIONS FROM THE GENERAL FUND; TRANSFER OUT TO CEMETERY: CONTRACTUAL SERVICES AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Colby made a motion to adopt the Ordinance with a second from Mrs. Biggs. In a voice vote, all members agreed.

This is for contractual services to organize all the data for the cemetery. Work will be done to organize all old data that is in paper form and put it in electronic form. Will plot these cemetery lots and have a map that will allow you to click on the plot and bring up all the information.

Mrs. Biggs asked about old plots that were paid for and no one was ever buried there. Can we resell these? Mr. Kirby said if there are no records for these or you can't reach the owner the city could take them back.

Mrs Biggs made a motion to suspend the rules with a second by Mr. Coll. A roll call vote was taken and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

JACKSON CITY COUNCIL

*Minutes From*

September 27, 2021

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REGULAR SESSION

**Ordinance 59-21 Duly Adopted**

**ORDINANCE 60-21**

**AN ORDINANCE OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO CAUSE REAL PROPERTY OWNED BY THE CITY OF JACKSON, OHIO LOCATED ADJACENT TO LOTS 633, 634, AND 635 OF THE B.W. THACKER ADDITION IN THE VILLAGE OF HAMDEN TO BE SOLD AT PUBLIC SALE TO THE HIGHEST BIDDERS.**

**First Reading**

Mrs. Biggs made a motion to adopt the Ordinance with a second from Mrs. Colby. In a voice vote, all members agreed.

**RESOLUTION NO 38-21**

**A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO AN OHIO EPA WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF JACKSON FOR CONSTRUCTION OF THE CHILLICOTHE/HARDING/CENTER STREET SEWER LINING PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.**

**Second Reading**

Mr. Swackhammer asked council to suspend the rules so they can fill out the application for this. It is time sensitive.

Mr. Peters made a motion to suspend the rules with a second by Mr. Coll. A roll call vote was taken and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

**JACKSON CITY COUNCIL**

*Minutes From*

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**REGULAR SESSION**

**Resolution 38-21 Duly Adopted**

**RESOLUTION 39-21**

**A RESOLUTION AUTHORIZING AN APPLICATION BY THE CITY OF JACKSON TO THE JACKSON COUNTY COMMUNITY FOUNDATION AND THE FOUNDATION FOR APPALACHIAN OHIO FOR A GRANT OF UP TO \$10,000 TO BE USED FOR PROJECTS TO INCREASE THE QUALITY OF LIFE IN JACKSON AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Coll made a motion to adopt the Resolution with a second from Mrs. Biggs. In a voice vote, all members agreed.

The city had hoped to get funding through another source to do the improvements by the city pool, and did not get the funding. They are now applying for this grant. The targeted area is the same; the basketball courts, skate board area, and possible others outside of the actual pool. Must apply by October 12, 2021.

Mrs. Biggs made a motion to suspend the rules to get the application completed in time. Mr. Coll seconded the motion. A roll call vote was taken and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

**Resolution 39-21 Duly Adopted**

**RESOLUTION 40-21**

**A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO ACCEPT THE BID OF BROWNSTOWN ELECTRIC SUPPLY, INC., IN AN AMOUNT NOT TO EXCEED \$228,172.00 FOR THE LICK SUBSTATION PROJECT AS IT WAS THE LOWEST AND BEST RESPONSIVE BID SUBMITTED AND DECLARING AN EMERGENCY.**

JACKSON CITY COUNCIL

*Minutes From*

September 27, 2021

7:00 P.M.

REGULAR SESSION

**First Reading**

Mr. Peters made a motion to adopt the Resolution with a second from Mrs. Colby. In a voice vote, all members agreed.

Mr. Swackhammer said this is for the replacement of two of the three switches at the Lick Substation. One has already failed and taken out. Must have two working at all times. This was the only bid they had because of the type of switches.

Mr. Peters made a motion to suspend the rules because of the need of these switches in case another goes bad. Mrs. Biggs seconded the motion.

A roll call vote was taken and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Absent
Coll	Yes
Colby	Yes
R. Peters	Yes
Newkirk	Yes
Biggs	Yes
Bopp	Yes

**Resolution 40-21 Duly Adopted**

**CORRESPONDENCE**~ Mr. Fulks said he received an email and assumed some council members did as well about the property on Vaughn St. The house is vacant. There are no gutters causing the sidewalk to wash out. You can see through all the way to the back wall.

**OLD BUSINESS**~ None

**SIGNED IN TO SPEAK**~ None

**NEW BUSINESS**~ Mr. Coll asked some questions about the Board of Control Minutes. Mr. Bopp asked if all issues had been settled with Robin Poetker regarding her layoff. Mayor Evans said yes.

JACKSON CITY COUNCIL

*Minutes From*

September 27, 2021

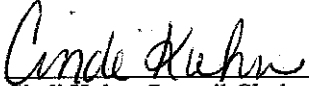
7:00 P.M.

REGULAR SESSION

October 4, 2021      5:30 PM – Utility Meeting  
October 4, 2021      7:00PM – Planning Commission  
October 11, 2021     5:30 PM – Service Meeting

Mr. Peters made a motion to adjourn with a second from Mrs. Biggs. In a voice vote, all members agreed.

Meeting Adjourned 8:00PM

  
Cindi Kuhn, Council Clerk

  
Dan Fulks, President

Date 10-11-21

Date 10/11/2021

