

JACKSON CITY COUNCIL  
*Minutes From*  
December 26, 2023  
7:00 P.M.  
REGULAR SESSION

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Jackson City Council met in regular session on Tuesday, December 26, 2023. The pledge was led by Mr. Bopp and the prayer was given by Mrs. Colby.

President Fulks called the meeting to order. Roll call was taken as follows:

- Mr. Foster –Present
- Mr. Elliott -- Present
- Mrs. Colby – Present
- Mr. Peters – Absent
- Mr. Newkirk - Present
- Mr. Crabtree - Present
- Mr. Bopp -- Present

Mr. Newkirk made a motion, with a second from Mr. Crabtree to excuse Mr. Peters from the meeting due to illness.

**VISITORS/RECOGNITIONS**~ Mayor Evans recognized two City of Jackson employees who are retiring. Allen Harper is retiring in January after 30 years. He has done an outstanding job working in the water distribution department. Mary Muncy retiring today after almost 21 years in the utility office. She also has done outstanding work for the city.

**SIGNED IN VISITORS TO SPEAK**~ None

**APPROVAL OF MINUTES**~ Mr. Newkirk made a motion, with a second from Mr. Crabtree to approve the regular council meeting minutes from December 11, 2023.

**COMMITTEE REPORTS**

**UTILITY** ~ No Report

**BUDGET & FINANCE**~ No Report

**POLICE, FIRE, & TRAFFIC**~ No Report

**SERVICE COMMITTEE** ~ No Report.

**CITY AUDITOR/ TREASURER**~ Mr. Reed said most of the meeting for tonight is legislation closing the books related to projects.

**CITY ATTORNEY**~ No Report

**FIRE CHIEF**~ No Report

**POLICE CHIEF** ~ No Report.

**MAYOR**~

- Continuing to work on Mill St. Project
- Preparing to start the South St. Project. Will begin when whether permits.

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- Working on Curb and sidewalks on Pearl St. to prepare for an ODOT paving project on Pearl St. next summer. Also adding sidewalks on Morton St.
- The ramp and Kayak launch should be done by the end of the year at Hammertown Lake.
- Received a donation of \$1565.00 from Independent Stave Co. formerly known as Brown Foreman. They asked the city to use the money for playground equipment at Hammertown Lake.

**SERVICE DIRECTOR~** No Report

**ORDINANCES AND RESOLUTIONS:**

**ORDINANCE NO. 72-23**

**AN ORDINANCE REZONING BROADWAY STREET FROM WALNUT STREET TO SOUTH STREET FROM RESIDENTIAL (R-2) TO BUSINESS (B-2).**

**Second Reading**

No further action was taken on Ordinance 72-23.

**ORDINANCE NO. 76-23**

**AN ORDINANCE TRANSFERRING APPROPRIATIONS FROM THE WATER, SEWER, GARBAGE, AND ELECTRIC FUNDS TO THE GENERAL, AND COMMUNITY IMPROVEMENT FUNDS FOR REIMBURSEMENTS IN ACCORDANCE WITH THE MAXIMUS COST ALLOCATION AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Elliott made a motion to adopt the Ordinance, with a second from Mrs. Colby. In a voice vote, all members agreed.

We redid the Maximus study this year. It is completed and this is moving monies back.

Mr. Elliott made a motion to suspend the rules with a second from Mrs. Colby. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
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Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Ordinance 76-23 Duly Adopted**

**ORDINANCE NO. 77-23**

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS TO THE MILL STREET SEWER PROJECT: ADVANCE OUT AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Newkirk made a motion to adopt the Ordinance, with a second from Mr. Crabtree. In a voice vote, all members agreed.

We advanced \$300,000 a year ago to get the project started. This is moving the money back.

Mr. Bopp made a motion to suspend the rules with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Ordinance 77-23 Duly Adopted**

**ORDINANCE NO. 78-23**

**AN ORDINANCE FOR TRANSFER OF FUNDS FROM MILL STREET SEWER PROJECT: ADVANCE OUT TO SEWER FUND: ADVANCE IN AND DECLARING AN EMERGENCY.**

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**First Reading**

Mr. Elliott made a motion to adopt the Ordinance, with a second from Mrs. Colby. In a voice vote, all members agreed.

This is the second half to Ordinance 77-23.

Mr. Elliott made a motion to suspend the rules with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Ordinance 78-23 Duly Adopted**

**ORDINANCE NO. 79-23**

**AN ORDINANCE FOR TRANSFER OF FUNDS FROM CORONAVIRUS LOCAL FISCAL RECOVERY FUND: TRANSFER OUT TO WATER AND WASTEWATER MAIN LINE IMPROVEMENTS FUND: TRANSFER IN AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Colby made a motion to adopt the Ordinance, with a second from Mr. Newkirk. In a voice vote, all members agreed.

Mr. Elliott made a motion to suspend the rules with a second from Mrs. Colby. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent

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Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Ordinance 79-23 Duly Adopted**

**ORDINANCE NO. 80-23**

**AN ORDINANCE FOR TRANSFER OF FUNDS FROM WATER AND WASTEWATER MAIN LINE IMPROVEMENTS FUND: ADVANCE REIMBURSEMENT TO GENERAL FUND: CASH ADVANCE IN AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Newkirk made a motion to adopt the Ordinance, with a second from Mr. Crabtree. In a voice vote, all members agreed.

Putting money back in the general fund.

Mr. Elliott made a motion to suspend the rules with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

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**Ordinance 80-23 Duly Adopted**

**ORDINANCE NO. 81-23**

**AN ORDINANCE APPROVING ADDITIONAL APPROPRIATIONS TO THE SEWER FUND:  
CASH ADVANCE OUT AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Colby made a motion to adopt the Ordinance, with a second from Mr. Crabtree. In a voice vote, all members agreed.

Transferring money from the sewer fund for the project.

Mrs. Colby made a motion to suspend the rules with a second from Mrs. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Ordinance 81-23 Duly Adopted**

**ORDINANCE NO. 82-23**

**AN ORDINANCE FOR TRANSFER OF FUNDS FROM SEWER FUND:  
ADVANCE OUT TO MILL STREET SEWER REPLACEMENT PROJECT FUND:  
ADVANCE IN AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Elliott made a motion to adopt the Ordinance, with a second from Mr. Newkirk. In a voice vote, all members agreed.

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Transferring money from the sewer fund to the Mill St. project.

Mr. Newkirk made a motion to suspend the rules with a second from Mr. Elliott. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Ordinance 82-23 Duly Adopted**

**ORDINANCE NO. 83-23**

**AN ORDINANCE AUTHORIZING THE SALE AS A COLLECTION OF USED AND BROKEN UTILITY POLES THAT ARE NOW OWNED BY THE CITY BUT ARE NO LONGER NEEDED FOR A MUNICIPAL PURPOSE, TO BE SOLD TO THE HIGHEST BIDDER PURSUANT TO R.C. SECTION 721.15.**

**First Reading**

Mr. Bopp made a motion to adopt the Ordinance, with a second from Mr. Newkirk. In a voice vote, all members agreed.

Need to get rid of the poles. The city doesn't have a use for them. There will be sealed bids for this.

Mr. Crabtree made a motion to suspend the rules with a second from Mr. Bopp. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes

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Bopp Yes

A roll call vote was taken to adopt the Ordinance, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Ordinance 83-23 Duly Adopted**

**ORDINANCE NO. 84-23**

**AN ORDINANCE REPEALING AND AMENDING THE CITY OF JACKSON'S  
CODIFIED ORDINANCE SECTIONS 137.01 AND 137.02 REGARDING THE  
RECREATION DEPARTMENT AND PERSONNEL.**

**First Reading**

Mr. Elliott made a motion to adopt the Ordinance, with a second from Mr. Newkirk. In a voice vote, all members agreed.

We are interested in bringing back the Recreation Director. Need to change the old Ordinance. Will combine this job with the pool director. They will manage the pool along with the parks and ball fields.

**No Further Action was taken on Ordinance 84-23**

**RESOLUTION NO. 62-23**

**A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO  
TO ACCEPT THE BID OF T&R ELECTRIC SUPPLY CO., INC., ON A PER UNIT BASIS NOT  
TO EXCEED THE AMOUNTS SET FORTH IN ITS BID RESPONSE AS IT WAS THE LOWEST  
AND BEST RESPONSIVE BID SUBMITTED AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Elliott made a motion to adopt the Resolution, with a second from Mr. Newkirk. In a voice vote, all members agreed.

This resolution is allowing the City of Jackson to accept the bids for gear for an upcoming electric upgrade to a line. This has been planned for many years. The lead-time on the materials is very long. The city needs to get the bid on this now, and will bid the labor at a later date when they can get the materials.



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Mr. Elliott made a motion to suspend the rules with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Resolution 62-23 Duly Adopted**

**RESOLUTION NO. 63-23**

**A RESOLUTION OF THE LEGISLATIVE AUTHORITY OF THE CITY OF JACKSON, OHIO TO ACCEPT THE BID OF SUNBELT SOLOMON, INC., ON A PER UNIT BASIS NOT TO EXCEED THE AMOUNTS SET FORTH IN ITS BID RESPONSE AS IT WAS THE LOWEST AND BEST RESPONSIVE BID SUBMITTED AND DECLARING AN EMERGENCY.**

**First Reading**

Mrs. Colby made a motion to adopt the Resolution, with a second from Mr. Crabtree. In a voice vote, all members agreed.

This resolution is like the previous one. The project was split into two parts, and this was the lowest bidder for this part.

Mr. Crabtree made a motion to suspend the rules with a second from Mrs. Colby. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

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A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Resolution 63-23 Duly Adopted**

**RESOLUTION NO. 64-23**

**A RESOLUTION AUTHORIZING AN APPLICATION TO THE OHIO HUMANITIES CAPITAL PROJECT GRANT PROGRAM AND DECLARING AN EMERGENCY.**

**First Reading**

Mr. Elliott made a motion to adopt the Resolution, with a second from Mrs. Colby. In a voice vote, all members agreed.

This is to allow the Museum to apply for a grant.

Mr. Elliott made a motion to suspend the rules with a second from Mr. Newkirk. A roll call vote was taken, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

A roll call vote was taken to adopt the Resolution, and the results are as follows:

Foster	Yes
Elliott	Yes
Colby	Yes
Peters	Absent
Newkirk	Yes
Crabtree	Yes
Bopp	Yes

**Resolution 64-23 Duly Adopted**

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**CORRESPONDENCE**~ None

**OLD BUSINESS**~ None

**NEW BUSINESS**~ There was a public hearing tonight at 6:30PM regarding the rezoning of some parcels on McCarty Lane belonging to the Bowman's. It will rezone the land from a B-3 to Industrial. They need it to be zoned Industrial to qualify for some grants to Build a Warehouse. There were no public comments regarding the rezoning. The Planning Commission already made the recommendation to rezone this property. Mayor Evans requested that Mr. Kirby bring an Ordinance to the next meeting for the Zoning change.

Everyone on council as well as the Mayor and the Auditor were re-elected at the last election. They will all be sworn in just before the meeting on January 8, 2024. The clerk will take new pictures for the website.

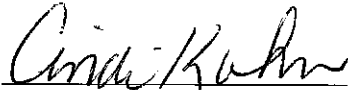
Mr. Reed said he had been a part of the city through city council and as an auditor for a total of 24 years. He thanked council and the administration for the great working relationship.

Mr. Fulks asked that the tentative meetings that were scheduled for December 28<sup>th</sup> and 29<sup>th</sup> be cancelled since we do not need them. Mr. Bopp made the motion, with a second from Mr. Elliott. In a voice vote, all members agreed.

Mayor Evans said there is a request for utilities outside of the city limits. It is for Brian Delaney on Chillicothe Pike. The property owner will pay the tap fee and all materials and labor. Administration did not oppose granting this request. Mr. Newkirk made a motion to grant the request, with a second from Mr. Elliott. In a voice vote, all members agreed.

Mr. Newkirk made a motion, with a second from Mr. Crabtree to adjourn. In a voice vote, all members agreed. Motion Carried.

Meeting Adjourned 7:33 PM

  
Cindi Kuhn, Council Clerk

Date 1-8-24

  
Dan Fulks, President

Date 1/8/2024

