

SPONSOR: Evans/Smith

**RESOLUTION NO. 10-08**

A RESOLUTION AUTHORIZING A THEN AND NOW CERTIFICATE, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Ohio Revised Code Section 5705.41(D), the issuance of a then and now certificate is permitted; and

WHEREAS, the Jackson City Council now desires to approve the then and now certificate.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JACKSON, STATE OF OHIO, as follows:

**Section 1.** The Jackson City Council hereby authorizes and approves the Then and Now Certificate, in accordance with the material attached hereto as Exhibit "A", and made a part hereof.

**Section 2.** This Resolution is hereby is hereby declared to be an emergency Resolution necessary for the immediate preservation of the public peace, health, or safety of the City of Jackson, and for the further reason that the Jackson City Council must act promptly in approving the Then and Now Certificate. Therefore, this Resolution shall go into effect upon passage and approval by the Mayor, as provided in Ohio Revised Code Section 731.30.

**Section 3.** In the event this Resolution receives a majority vote for passage but fails to receive the required number of votes to pass as an emergency, then this Resolution shall be deemed to have passed but with no emergency clause, and shall take effect at the earliest time permitted by law.

**Section 4.** This Council finds and determines that all formal actions of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council and that all deliberations of this Council that resulted in those formal actions were in meetings open to the public, all in compliance with the law.

Date: 3-25-08

Ronald W. Scarborough  
PRESIDENT OF COUNCIL

Julia Brown  
CLERK OF COUNCIL

Approved:

Date: 3-26-08

Randy R. Veitch  
MAYOR



# MEMO

**Date:** 3/11/2008

**To:** Jack Detty, Law Director

**From:** Wendy Sexton, Deputy Auditor

**RE:** Resolution Approving a Then and Now Certificate

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Please prepare a Resolution for the next City Council meeting that approves a Then and Now Certificate for payment to Cintas for mats & towels for the water department.

See attached copies of paperwork.

This should be passed as an emergency if you determine that it falls within the guidelines as being an emergency so that the invoice can be paid.



**THEN AND NOW CERTIFICATE**

It is hereby certified that, pursuant to Ohio Revised Code Section 5705.41(D), that at the time of the making of such contract or order and at the time of the execution of this certificate, a sufficient sum was appropriated for the purpose of such contract and in the Treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

The taxing authority has thirty (30) days from the receipt of this certificate to approve for payment by resolution; otherwise this certificate becomes null and void and there is no legal liability on the part of the City or the taxing authority.

Date of Certificate: March 11, 2008

Warrant #: \_\_\_\_\_

Line Item #: 701-7510-53046

PO #: 74597

Invoice #: 530591412

Invoice Date: 3/4/08

Amount: \$18.70

Vendor Name: Cintas

Resolution #: \_\_\_\_\_

Date & Page in  
City Council  
Minutes: \_\_\_\_\_

*"Ran out of money on other PO" Ron Aldrich*

\_\_\_\_\_  
City Auditor

\_\_\_\_\_  
Date Certified



# CITY OF JACKSON

145 BROADWAY STREET  
JACKSON, OHIO 45640-1656

## PURCHASE ORDER

NO. 0000074597  
(APPENDIX 8.6)

DISTRIBUTION	
PT. 1-WHITE - VENDOR	PT. 3-PINK - AUDITOR
PT. 2-YELLOW - FILE	

DELIVER AND SHIP TO THIS DEPT. AND DIVISION

WATER MAINTENANCE  
RON ALDRICH  
CITY OF JACKSON  
608 RESERVOIR RD  
JACKSON OH 45640

NAME AND ADDRESS OF VENDOR

C00309  
CINTAS  
2250 COMMERCE ST  
P O BOX 631  
LANCASTER OH 43130

PURCHASE ORDER DATE 03/06/08	CONTRACT NO.
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GUARANTEED DELIVERY DATE
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EXCISE OR SALES TAX DO NOT APPLY TO CITY

**TERMS:**  
CASH DISCOUNTS WILL BE FIGURED FROM DATE  
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the face. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	ACCOUNT CODE	QUANTITY	UNIT PRICE	AMOUNT
001	UNIFORMS & RUGS	701-7510-53046			.00 300.00
<b>TOTAL AMOUNT NOT TO EXCEED</b>					300.00

### INSTRUCTIONS TO VENDORS

1. THIS ORDER IS NOT VALID UNLESS SIGNED BY THE CITY AUDITOR FOR AVAILABILITY OF FUNDS.
2. MAIL INVOICES IN DUPLICATE TO THE ACCOUNTS PAYABLE OFFICE.
3. NO CHANGE MAY BE MADE IN THIS ORDER WITHOUT WRITTEN CONSENT OF THE FINANCE DIRECTOR.

### AUDITOR'S CERTIFICATE

It is hereby certified that the amount specified above required to meet the contact, agreement, obligation, payment of expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in process of collection to the credit of the appropriate fund free from any obligation or certification now outstanding.

3/6/08  
DATED

*James J. Hopley* AUDITOR  
This order not valid unless City Auditor's Certificate is signed.

**IMPORTANT PLEASE NOTE** ▶ **THE PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES, PACKING SLIPS, SHIPPING PAPERS AND ON ALL CORRESPONDENCE.**





# REQUISITION FORM

City of Jackson, Ohio

Date: Feb 20, 2008

Vendor # 000309

Department: Water Treatment Plant

Account #: 701-7510-53046

Vendor: Cintas

Address:

(If New)

Quantity	Description	Unit Price	Total Cost
1	Uniforms and Rugs	\$ 300.00	\$ 300.00

Sub-Total	\$ 300.00
Shipping	
Total	\$ 300.00

Requested By: Ron Aldrich      Date: Feb 20, 2008

Approved By Service / Safety Director: *[Signature]*      Date: 2-28-08



CITY OF JACKSON  
 Memorial Building  
 JACKSON, OHIO 45640  
 286-2201

**RECEIVING  
 FORM**  
 73345

		DATE 3-4-68	PURCHASE ORDER NO. OR RETURNED GOODS <del>05267</del> 74597	
RECEIVED FROM Cintas		PREPAID		
ADDRESS		COLLECT		
VIA		FREIGHT BILL NO.		
QUANTITY	ITEM NUMBER	DESCRIPTION		
1		Invoice # 530591412		
2		\$ 18.70		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
REMARKS: CONDITIONS, ETC.				
NO. PACKAGES	WEIGHT	RECEIVED BY JK	CHECKED BY JK	DELIVERED BY

BE SURE TO  
 MAKE THIS RECORD  
 ACCURATE AND COMPLETE















