

Sponsor: R Peters / Foster

**RESOLUTION NUMBER 12-21**

**A RESOLUTION REPEALING AND AMENDING RES 17-20 TO REESTABLISH AND CREATE UNCLASSIFIED POSITIONS AND SALARIES FOR THE POSITIONS OF DEPARTMENT HEAD OF WATER TREATMENT, DEPARTMENT HEAD OF WASTEWATER TREATMENT, DEPARTMENT HEAD OF ELECTRIC, DEPARTMENT HEAD OF SERVICE, DEPARTMENT HEAD OF WATER DISTRIBUTION AND WASTEWATER COLLECTION; DEPARTMENT HEAD UTILITY BILLING; EXECUTIVE ASSISTANT OF PERSONNEL MANAGEMENT/HUMAN RESOURCES; EXECUTIVE ASSISTANT OF PROJECT MANAGEMENT; I.T. COORDINATOR; AND DEPARTMENT HEAD OF GARAGE AND DECLARING AN EMERGENCY.**

**WHEREAS**, this legislative authority is responsible, according to law, for the creation of new positions within the City and setting the compensation of each position within the City; and

**WHEREAS**, this body finds it necessary to repeal and revise RES 17-20 to create additional unclassified positions upon the recommendation of the Mayor, including *Department Head of Garage*, and *I.T. Coordinator*, and to provide a position combining the positions of Department Head of Water Treatment and Department Head of Wastewater Treatment for the new position of *Department Head of Water and Wastewater Treatment*, and to ratify and affirm positions previously created and to set the salaries for all as set forth in Appendix "A" and as explained below; and

**WHEREAS**, this matter constitutes an emergency as it is necessary that certain positions be filled immediately in order to protect the health, safety and welfare of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JACKSON, OHIO:**

**Section 1:** The positions created shall be identified as being in the unclassified service of the City and shall be those identified in appendix A

**Section 2:** This Resolution shall not be applied retroactively and those positions currently filled shall continue to be paid and governed by the terms of the agreements between the various employees and City.

**Section 3:** Salary for each position shall be paid in accordance with Appendix "A" attached hereto, including the "Step" adjustments. Step adjustments will be performance based as determined by the Service Director and Mayor and not based on longevity.

**Section 4:** Initial "Step" placement will be determined by the Service Director and Mayor.

**Section 5:** All employment benefits will be according to the City of Jackson Personnel Policies and Procedures Manual.

**Section 6:** The salaries and “steps” set forth in Appendix “A” shall be adjusted effective January 1<sup>st</sup> of each year by a percentage equal to the percentage adjustment of pay last made to the majority of the personnel in that department.

**Section 7:** This Resolution is declared to be an emergency measure as the positions created are needed for the continued operation of each department and are necessary for the immediate preservation of the public peace, health and the safety of the residents of the City of Jackson. Therefore, this Resolution shall go into effect upon passage and as provided in Ohio Revised Code Section 731.30.

In the event this Resolution receives a majority vote for passage but fails to receive the required number of votes to pass as an emergency, then this Resolution shall be deemed to have passed but with no emergency clause and shall take effect at the earliest time permitted by law.

It is hereby found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that the deliberations of this Council that resulted in such formal actions were in a meeting open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

PASSED AND ADOPTED by the Legislative Authority of the Political Subdivision on this 12 day of April, 2021.

Don Jull  
President of Council

ATTEST:

Cindi Kuhn  
Clerk of the Legislative Authority

Approved this 12 day of April, 2021.

BRADY WANS  
Mayor

## Appendix "A"

### The Salary Schedule for 2021

| STEP | Exec. Asst /<br>Project<br>Mgmt | Exec. Asst /<br>HR &<br>Personnel<br>Management | LT.<br>Coordinator | Head of<br>Department<br>Garage | Head of<br>Department<br>Utility Office | Head of<br>Department<br>Services | Head of<br>Department<br>Water<br>Distribution /<br>Wastewater<br>Collections | Head of<br>Department<br>Water<br>Treatment | Head of<br>Department<br>Wastewater<br>Treatment | Head of<br>Department<br>Electric | Head of<br>Department<br>Wastewater<br>& Water |
|------|---------------------------------|---|--------------------|---------------------------------|---|-----------------------------------|---|---|--|-----------------------------------|--|
| 1    | \$40,000                        | \$40,000  | \$40,000           | \$45,000                        | \$50,000                                | \$55,000                          | \$65,000  | \$65,000                                    | \$65,000   | \$65,000                          | \$65,000                                       |
| 2    | \$41,111                        | \$41,111  | \$41,667           | \$46,450                        | \$51,111                                | \$57,225                          | \$66,115  | \$66,670                                    | \$66,670   | \$67,556                          | \$67,556                                       |
| 3    | \$42,222                        | \$42,222  | \$43,334           | \$47,900                        | \$52,222                                | \$59,450                          | \$67,230  | \$68,340                                    | \$68,340   | \$70,112                          | \$70,112                                       |
| 4    | \$43,333                        | \$43,333  | \$45,001           | \$49,350                        | \$53,333                                | \$61,675                          | \$68,345  | \$70,010                                    | \$70,010   | \$72,668                          | \$72,668                                       |
| 5    | \$44,444                        | \$44,444  | \$46,668           | \$50,800                        | \$54,444                                | \$63,900                          | \$69,460  | \$71,680                                    | \$71,680   | \$75,224                          | \$75,224                                       |
| 6    | \$45,555                        | \$45,555  | \$48,335           | \$52,250                        | \$55,555                                | \$66,125                          | \$70,575  | \$73,350                                    | \$73,350   | \$77,780                          | \$77,780                                       |
| 7    | \$46,666                        | \$46,666  | \$50,002           | \$53,700                        | \$56,666                                | \$68,350                          | \$71,690  | \$75,020                                    | \$75,020   | \$80,336                          | \$80,336                                       |
| 8    | \$47,777                        | \$47,777  | \$51,669           | \$55,150                        | \$57,777                                | \$70,575                          | \$72,805  | \$76,690                                    | \$76,690   | \$82,892                          | \$82,892                                       |
| 9    | \$48,888                        | \$48,888  | \$53,336           | \$56,600                        | \$58,888                                | \$72,800                          | \$73,920  | \$78,360                                    | \$78,360   | \$85,448                          | \$85,448                                       |
| 10   | \$50,000                        | \$50,000  | \$55,000           | \$58,000                        | \$60,000                                | \$75,000                          | \$75,000  | \$80,000                                    | \$80,000   | \$88,000                          | \$88,000                                       |