



Randy Evans, Mayor  
David Swackhammer, Director of Public Service/ Safety

145 Broadway St. Jackson, Ohio 45640

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Permit # \_\_\_\_\_

(To be assigned by the City of Jackson)  
Rev. 01/01/2024

### BUILDING PERMIT

Purpose for Permit \_\_\_\_\_

Property Owner \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_ Email \_\_\_\_\_

Contractor Name \_\_\_\_\_ Registration # \_\_\_\_\_

Contractor Phone Number ( ) \_\_\_\_\_ Total Cost of Construction \_\_\_\_\_

Select Building Type:  Residential Single Family  Residential 2 Family Units  Residential Multi-Family  
 Commercial or Industrial *(First requires State of Ohio permit)*

Square footage: 1<sup>st</sup> Floor \_\_\_\_\_ 2<sup>nd</sup> Floor \_\_\_\_\_ Basement \_\_\_\_\_ Garage \_\_\_\_\_

Subdivision \_\_\_\_\_ Zoning \_\_\_\_\_ Lot # \_\_\_\_\_ Parcel Number \_\_\_\_\_

**Requirements:** (check the boxes)

Permit Fee for Total Construction Cost  
 Cash  Credit  Check # \_\_\_\_\_

Construction Cost	Permit Fee
<input type="checkbox"/> Up to \$10,000	\$20.00
<input type="checkbox"/> \$25,000.00	\$50.00
<input type="checkbox"/> \$50,000.00	\$100.00
<input type="checkbox"/> \$100,000.00	\$200.00
<input type="checkbox"/> \$150,000.00	\$250.00
<input type="checkbox"/> \$250,000.00	\$300.00
<input type="checkbox"/> Over \$250,000.00	\$500.00

- Site map with property lines and placement of the structure on the property, including setbacks.
- Drawings of structure with dimensions and specs.
- Approved site required for waste removal.
- Flood Plain Permit, *if the site is in a flood plain.*
- Notify OUPS (811) and the Mayor's Office 48 hours prior to beginning the project.
- Building shall comply with provisions for pedestrian protection, adjoining property protection, vacant lot conditions, water accumulation, and utility connections in accordance with Ohio building Code.
- Building shall comply with all Ohio and Federal EPA guidelines.
- Building shall comply with all City of Jackson Zoning Regulations and Ordinances.
- Permit expires 12 months after approval.

Print Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Rejected: \_\_\_\_\_

Signature of individual approving: \_\_\_\_\_ Date: \_\_\_\_\_