



Randy Evans, Mayor
David Swackhammer, Service Director

145 Broadway St. Jackson, Ohio 45640
(740) 286-2201 cityadministration@jacksonohio.us

Over the past 3 years, the City has been unsuccessful in obtaining the number of seasonal employees needed for groundskeeping positions, primarily the City's cemeteries. Therefore, the City is advertising for the 2023 season, contracting the groundskeeping of the Fairmount Cemetery.

City of Jackson, Ohio

September 2, 2022

Separate request for proposals for the 2023 mowing season for the Fairmount Cemetery, on Fairmount Street within the City of Jackson, Ohio.

This request is for mowing and maintenance from approximately April through November, dependent on weather conditions. During this time frame the cemetery should be mowed every 7 days, with a 3-day grace period, forwards or backwards for inclement weather. Services are to include; trimming along headstones, borders and other permanent objects as well as ditches and fence lines. Additional specifications are available upon request at cityadministration@jacksonohio.us or by stopping by the City Memorial Building at 145 Broadway Street, Jackson, Ohio.

Submitted proposals must also include a current copy of the contractor's liability insurance and Bureau of Worker's Compensation coverage certificate. If a contractor is selected, the contractor must also be registered with the City of Jackson, prior to starting work.

No contractor may withdraw his/her proposal within (60) days after actual date of opening thereof. All proposals shall be properly signed by an authorized representative of the bidder.

The City reserves the right to reject any and all proposals submitted and waive any irregularities in any proposal and to accept any proposal which is deemed most favorable to the City. Quantities may be adjusted to meet budget.

Sealed proposals will be received by the City of Jackson, Office of the Mayor, 145 Broadway Street, Jackson, Ohio 45640, until 3:00 PM on Friday, September 30, 2022. Proposals will then be publicly opened and read aloud.

All proposals shall be SEALED AND PLAINLY MARKED "2023 FAIRMOUNT CEMETERY MOWING, JACKSON, OHIO".



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Fairmount Cemetery Grounds Bid Specification

All bids to be provided on a cost of service for mowing, including trimming around trees, gravestone, markers, curbs, ditches, fences, etc.

- Provide all labor, equipment and material associated with the maintenance of Fairmount Cemetery grounds.
- All grounds shall be policed for trash, litter, debris and it shall be removed prior to operation.
- The grounds shall be mowed at a height not to exceed 6.0 inches.
- To assure a high quality cutting, all mower blades shall be sharpened prior to operation and all mowers shall be kept in top maintenance condition.
- Grass clippings from mowing operation shall be allowed to decay naturally. Excessive clippings will be removed upon request.
- Trimming shall be performed by mechanical nylon cord string trimmer to define edges of sidewalks, buildings, curbs, headstone, markers and major fixed objects located within the contract area.
- Detailed trimming around tombstones will be performed with great care and respect.
- Grass clipping will be blown from tombstones following each cutting.
- Cemetery lots which are found to not be in compliance with City of Jackson Ordinances and are determined by the contractor to be a safety concern or causes excess cost, are to be reported to the Service Director to determine resolution and to be made compliant.

941.20 PLANTING OF SHRUBBERY AND TREES PROHIBITED.

The planting of rosebushes, barberry, large shrubbery or trees of any kind, size or type is prohibited.
(Ord. 67-10. Passed 8-10-10.)

941.21 CORNER STONES AND FOOT MARKERS.

Corner stones shall not exceed eight inches in width, and shall not extend above ground level. Borders or curbing and any type of fencing, either permanent or temporary, are not allowed. Foot markers shall not extend above ground level.
(Ord. 26-19. Passed 8-12-19.)

941.22 PLACING OF BENCHES/CHAIRS ON BURIAL LOTS PROHIBITED.

No benches or chairs of any type shall be permitted on any burial lot, unless the bench or chair is part of the gravestone. Benches/chairs already placed upon any burial lot may continue, but may not be replaced as such bench/chair deteriorates or becomes unusable. Any bench/chair that interferes with groundskeeping or blocks the view of monuments, or in any way becomes a hazard will be removed at the discretion of the Service-Safety Director, or his designee. Any bench/chair removed from a burial lot will be held by the Cemetery for a period of 30 days, at which time if no family member claims the item, the bench/chair will be disposed of. (Ord. 67-10. Passed 8-10-10.)

941.23 PLACING OF STONE/GRAVEL ON BURIAL LOTS PROHIBITED.

No stone, gravel, riprap, bricks, cement blocks or like items shall be placed on any burial lot or around any monument on a burial lot.
(Ord. 67-10. Passed 8-10-10.)