



February 2, 2024

NOTICE OF JOB BID & APPLICATION

THE POSITION FOR ONE OR MORE

SKILLED LABORER - GARBAGE

See attached position description

**CITY SERVICES – GARBAGE DEPARTMENT
CITY OF JACKSON, OHIO**

The hourly rate of pay for a new hire is between \$18.02 and \$22.53 per hour, depending on meeting qualifications, experience, education, skill, and knowledge.

POSTING TO BE COMPLETED AT

4:00 P.M. FRIDAY, FEBRUARY 16, 2024

Respectfully Submitted,

A handwritten signature in blue ink, which appears to read 'David Swackhammer', is written over the printed name.

David Swackhammer

Service Director

City of Jackson, Ohio

www.jacksonohio.us

**JOB DESCRIPTION – SKILLED LABORER
CITY SERVICES – GARBAGE**

General Purpose

Reporting to the Department Head of City Services, the employee(s) will provide sanitation/garbage service to residential and commercial customers with daily and/or weekly pick up of garbage-solid waste/recycling and hauling it to the landfill/recycling center. They could assist in maintaining the City's infrastructure, properties, facilities and accesses, assist and support the City's maintenance garage, and other City Services, as the need arises and deemed qualified, by the Department Head of City Services

Essential Functions:

This list is not exhaustive and may be supplemented as required by changes in the position requirement.

1. Provides regular pick up services for residential and commercial customers and empties commercial dumpsters.
2. Takes filled garbage trucks to land fill for dumping and recycling truck to solid waste plant.
3. Properly disposes of hazardous materials not meeting EPA guidelines for disposal in land fill.
4. Makes general inspection of all equipment to perform job and have the capability to repair dumpsters, as needed
5. Maintains all equipment and keeps trucks clean.
6. Communicates needs of customers and crews and relays messages for the Department Head.
7. Adheres to all safety procedures and assists in identifying unsafe working conditions/hazards and reports immediately to their Department Head.
8. Hours of work and work assigned could be adjusted as needed and is determined by the Department Head.
9. Assists in maintaining City streets and alleys as needed.
10. Assists at the Cemetery as needed.
11. Assists at the Maintenance Garage as needed and as deemed qualified.
12. Assists in performing various facility maintenance duties throughout City facilities and Parks when the need arises and as deemed qualified.

Knowledge, Skills, and Abilities

*signifies preferred specific job skill for task/departmen assignment

The following list suggests those skills and abilities which are typically useful in carrying out the essential functions above. The employer willingly accepts other skills and abilities which may also accomplish the essential functions.

1. Knowledge of the operation of truck and packer, connectors, hitches, safety chains, etc.
2. Knowledge of how to route a day's work.
3. Skill to operate the packer and drive the truck or recycling truck.
4. Skill to recognize hazard materials not meeting EPA guidelines for land fill.
5. Skill to inspect equipment and provide maintenance, which includes dumpster maintenance, and discuss problems with the supervisor.
6. Skill to discuss service problems with other crews.
7. Skill to relay tasks to be done from supervisor, to others.
8. Skillful in the use and operation of heavy equipment used in daily operations, CDL vehicles, including Garbage trucks, lawn maintenance equipment, hand tools, etc.
9. Knowledge of work related safety hazards and ability to work safely, following all safety policies and procedures and reports any unsafe practices and/or hazards immediately. Must be alert during operation of equipment with moving parts, i.e., blades on movers.
10. Ability to be a self-starter and can efficiently and effectively work independently. Work load may alternate throughout the day, flexibility in daily work is essential to this position.
11. Demonstrates physical fitness, with heavy lifting up to 75 pounds alone, 76+ pounds with assistance, climbing, and the ability to work in inclement weather.
- 12.* Preferred mechanical knowledge, skills, and ability in vehicle and equipment emergency repair, standard service maintenance with the ability to work efficiently and effectively.
- 13.* Preferred general contractor knowledge, skills and abilities in facility maintenance and construction work to assist in maintaining and repairing City facilities and parks. Preferably including carpentry, plumbing, electrical, HVAC, masonry/concrete work, painting and finishing.

Equipment, Aids, Tools and Materials

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*signifies specific tools for department assignment.

The job holder is expected to use and operation CDL vehicles (garbage trucks, dump trucks, snow plows, etc.) and expected to operate and use Loadmaster Series Packers, Dumpsters, and Recycling Packer.

*The job holder should have knowledge of the use of a Street Sweeper, Riding Mower, Push Mower, Weed Eater, Bush Hog, Sidearm, Chipper, Leaf Machine, Backhoe, Bobcat, Paint Machine, Paint Brush/rollers, Chain Saw, Air Compressor, Jack Hammer, General lawn Care and Cleaning Tools, and any other hand/power tools needed for daily operations.

*The job holder should have knowledge of the use of Mechanical diagnostic testing equipment, oxygen/acetylene torches, fabrication equipment and tools, power tools and hand tools, and any other tools needed for daily mechanical operations.

*Hand and Power Tools used for facility maintenance, repairs, and additions/demo, and any specialized tools for carpentry, plumbing, electrical, masonry, and facility maintenance.

Licenses/Certification

*signifies preferred specific licensing and/or certifications for department assignment.

Valid Ohio Commercial Drivers License - Class B with airbrake endorsement required with additional endorsements accepted

*Auto Mechanics

*Construction/HVAC/Electrical/Plumbing

Qualifications, Training, Experience and Education

*signifies preferred specific qualifications for department assignment.

EDUCATION:

High School Education or equivalent GED.

*Formal Post Secondary Education (2 yr Degree or Certifications) Auto Mechanics preferred

*Formal Post Secondary Education in Facility/Construction Maintenance - HVAC - Electrical - Plumbing preferred

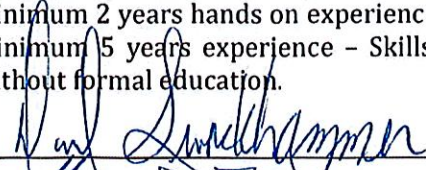
EXPERIENCE:

With the above education: Must have a valid CDL Permit and is required to obtain a valid license within 90 days, or a time approved by the Director of Public Safety/Services, heavy equipment, lawn care equipment, and general labor work.

*Mechanical experience with the above education: Minimum 2 year's hands on experience; or without formal educations, minimum 5 years experience - Skills assessment may be required without formal education.

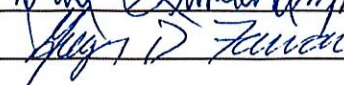
*Facility Maintenance experience with the above education: Minimum 2 years hands on experience; or without formal education, minimum 5 years experience - Skills assessment may be required without formal education.

SIGNATURE OF CITY REPRESENTATIVE



Date: 12/14/2020

SIGNATURE OF UNION REPRESENTATIVE



Date: 12/14/2020