

SPONSOR: Elliott / Brown

RESOLUTION NO. 03-15

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF JACKSON, OR HIS DESIGNATED REPRESENTATIVE, TO FILE AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR SMALL CITY PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, the City desires to make application with the Ohio Department of Transportation for funds that may be available through the Small City Program; and

WHEREAS, if successful, the proceeds from the grant will be used for road, safety or signal projects within the City; and

WHEREAS, this matter constitutes an emergency as the application must be filed at the earliest possible date, and no later than March 1, 2015, so as to increase the likelihood that a grant will be awarded to the City and an award of such a grant shall benefit the health, safety and welfare of the City of Jackson and its citizens; and

WHEREAS, the City now desires to proceed with the grant application process.

Section One. The Mayor, or his duly authorized representative, is hereby authorized to make application with the Ohio Department of Transportation for the Small City Program.

Section Two. This Resolution is hereby declared to be an emergency Resolution, necessary for the immediate preservation of the public peace, health or safety of the City of Jackson, and for the reason that the application must be made no later than March 1, 2015. Therefore, this Resolution shall go into effect upon passage and approval by the Mayor, as provided in Ohio Revised Code Section 731.30.

Section Three. In the event this Resolution receives a majority vote for passage but fails to receive the required number of votes to pass as an emergency, then this Resolution shall be deemed to have passed but with no emergency clause and shall take effect at the earliest time permitted by law.

Section Four. It is hereby found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that the deliberations of this Council that resulted in such formal actions were in a meeting open

to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

PASSED AND ADOPTED by the Legislative Authority of the Political Subdivision on this 12th day of January, 2015.

Date: 1-12-15


PRESIDENT OF COUNCIL


CLERK OF COUNCIL

Approved:

Date: 1/12/15


MAYOR

Jan. 1, 2015

Focus on Funding: Small City Program

This funding program may be utilized by an incorporated Small City for any road, safety or signal project on the Federal-aid system.

Application period: January 1st to March 1st each year

Who can apply: Small Cities (5,000 to 24,999 in population) and NOT in a Metropolitan Planning Organization's boundaries. Currently 54 Ohio cities qualify, click here for a list: <http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/Small%20City%20Program%20Documents/List%20of%20Eligible%20Small%20Cities.pdf>

Funds available: \$8 Million Annually (approximately)

Match requirements: 20% match required (cash only)/80% Federal Funding for construction only. Small city must cover at 100% the cost of preliminary engineering, environmental studies and documents, final design, right-of-way and utilities.

What is reviewed for project eligibility:

All projects look at	Average Daily Traffic (ADT)
	Volume of Traffic to Capacity
	Economic Health
Paving projects also look at	Pavement Condition Rating (PCR)
Signal, Widening and Safety Projects look at	Crash Rate
	Crash Frequency or Density
	Relative Severity Index

If you are interested in learning more about the Small City Program, please check out the program guidelines available at: <http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/Small%20City%20Program%20Documents/Small%20City%20Program%20Guidelines.pdf>

Who received funding from the Small City Program in 2014?

- City of Port Clinton - \$2,346,240 for Madison Street
- City of Athens - \$2,000,000 for E. State Street and US 33
- City of Norwalk - \$2,060,000 for Milan Avenue
- City of Columbiana - \$1,200,000 for SR 14 and SR 7
- City of Clyde - \$391,600 for US 20

For more information on the Small Cities Program funding, please contact the program manager, Jeff Peyton at 614-466-2032 or jeff.peyton@dot.state.oh.us or access the Small Cities Funding Program website at: <http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/Pages/SmallCity.aspx> ◊



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ODOT Home Divisions Planning Local Programs Small City Program

Division of Planning

Local Programs

Small City Program

The Small City Program provides federal funds Small Cities with populations from 5,000 to 24,999 that are NOT located within Metropolitan Planning Organizations' boundaries. This program may be used by the incorporated localities for any road, safety or signal project on the Federal-aid system. ODOT will provide up to 80% of eligible costs for construction only. Historically, the funding amount for this program has been approximately \$8 million annually. Currently, there are 58 Small Cities that meet the program's criteria. The next cycle will start the regular annual process in which projects are selected for one fiscal year.



Contact

Jeff Peyton
Jeff.Peyton@dot.state.oh.us
(614) 466-2032
Local Programs Staff

Funding Application Process Open

The Office of Local Programs will be accepting online applications for the 2015 Small City Program from January 1, 2015 through March 1, 2015.

[Click here to go to the application.](#)

If there are any questions, please feel free to contact Jeff Peyton at (614) 466-2032 or by e-mail at jeff.peyton@dot.state.oh.us.

Small City Program Documents

Type	Name
	2011 Small City Final Awards
	2012 SMALL CITY PROGRAM FINAL AWARDS
	2013 Small City Program Awards
	2014 Small City Awards
	Attachment A Data Guidance 2015
	List of Eligible Small Cities
	Small City Program Guidelines

The Ohio Department of Transportation, 1980 West Broad Street, Columbus Ohio 43223
John R. Kasich, Governor | Jerry Wray, ODOT Director | Privacy Statement | Advanced Search | Feedback | Ohio.gov

SMALL CITY PROGRAM

The Small City Program provides federal funds to small cities with populations from 5,000 to 24,999 that are NOT located within Metropolitan Planning Organizations' boundaries. Currently there are 54 Small Cities that meet this program's criteria. A listing of the eligible cities that meet the programs criteria can be found on the Local Programs website at:

<http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/Pages/SmallCity.aspx>

This program may be used by the incorporated localities for any road, safety or signal project on the Federal-aid system. ODOT will provide up to 80% of eligible costs for construction only. The Small City is responsible for the 20 percent nonfederal share of the construction costs and also for all costs associated with preliminary engineering, environmental studies and documents, final design, right of way and utilities. The local match for construction is required to be cash. In-kind contributions cannot be accepted as part of the local share.

The allocation for the Small City Program will be established by ODOT and be administered by the Office of Local Programs. Historically, the funding amount for this program has been approximately \$8 million annually.

A criteria-based project selection process has been developed to focus on eliminating deficiencies, while keeping within a financial plan that utilizes existing available resources. Funding of all projects will be linked to defined deficiencies, so each dollar invested results in system improvement. A scoring system is used to prioritize projects. The scoring criteria includes: Average Daily Traffic (ADT), Volume to Capacity, Pavement Condition, Crash Rate, Crash Frequency or Density, Relative Severity Index and Economic Health.

Once a project has been selected to receive funding, the project scope and commitment dates are established and agreed to by the Small City and ODOT when the project is programmed. These dates are the milestones for each phase of the project through award. The number and types of milestones differ as to whether a project is sold and administered by ODOT or by the Small City through the Local-Let process.

Federal law requires that Federally-funded projects conform to the National Environmental Policy Act and the National Historic Preservation Act. To comply with these laws, projects must have an environmental review to assess and/or mitigate effects on social, economic, and environmental factors. Section 404/401 Waterway permits are the responsibility of the small city. Any property acquisition must conform to the Uniform Relocation Assistance and Real Property Acquisition Act, as amended.

APPLICATION PROCESS

- A. The project solicitation process will begin January 1st of each year. This annual solicitation process will be for the last year of a four year program. The applicant is required to contact and/or meet with their ODOT district to discuss their proposed project prior to submitting their application. The applicant will complete an application for funds and submit it to the ODOT District Planning Administrator by March 1 of each calendar year. The application form will be made available through the district Planning offices and also will be posted on the Office of Local Programs' website. Along with the completed application, the following information shall be submitted (2 copies of all documents):
1. Project location map
 2. Photographs of project site
 3. Project scope and schedule
 4. Data to Submit: Crash data shall include the number and type of crashes, frequency and severity breakdown (head on, rear end, angle accident, injury, fatal, etc.) at or near the location. The applicant should provide at least the most recent consecutive three year period. A feasibility study should identify the existing problem and any potential alternative solutions. Type of data that may be needed are:
 - a. Traffic Volumes
 - b. Approach travel speeds
 - c. Physical condition diagrams
 - d. Accident history and collision diagrams
 - e. Gap studies and delay studies

The data and studies listed above may not provide all of the data needed; likewise all of these studies may not be necessary depending on the project type and characteristics of the location. Contact the ODOT district office for guidance.
 5. Cost estimate that includes the sources of funding by phase and costs for the proposed project
- B. The application and submitted data will be verified and evaluated by a multi-disciplinary team comprised of central office, district and FHWA personnel. The Small City Program Manager will score the applications.
- C. A selection committee of ODOT district, central office and FHWA personnel, chaired by the Small City Program Manager, will review and select the proposed projects based on merit and availability of Program funds. It should be emphasized that the ranking process does not require that the selection committee must fund projects in order of their ranking. The ranking is a means to help the

committee generally prioritize and rank projects. Other factors ODOT determines to be relevant may be taken into consideration, such as, past project delivery performance and geographic distribution.

- D. Once the projects have been selected, the Small City Program Manager will notify the applicant of the results by June 1st. Projects not selected for funding may be resubmitted the following year during the application process. Project resubmittals shall provide current data and study analyses and will be evaluated and ranked as a new project submission.

SELECTION PROCESS

A. SMALL CITY PROGRAM SCORING CRITERIA

The following is the scoring system to prioritize the funding of projects for the Small City Program. The scoring criteria includes: Average Daily Traffic (ADT), Volume to Capacity, Pavement Condition, Crash Rate, Crash Frequency or Density, Relative Severity Index and Economic Health (refer to references listed on page 1). Each project can have a maximum score of 100 points. All factors are not used for every project.

Category	Project Type that Category is Used For	Maximum Points	Weight Factor	Total Points
1. Average Daily Traffic	All Projects	10	2	20
2. Volume to Capacity	All Projects	10	2	20
3. Pavement Condition (PCR)	Pavement Rehabilitation	10	4	40
4. Crash Rate	Signal, Widening, Safety	5	2	10
5. Crash Frequency or Density	Signal, Widening, Safety	5	4	20
6. Relative Severity Index	Signal, Widening, Safety	5	2	10
7. Economic Health	All Projects	10	2	20

A description and explanation of the scoring criteria follows.

1. Average Daily Traffic

Average daily traffic (ADT) is the volume of existing traffic on the existing route annualized to a daily average. For purposes of the project data analysis, the traffic is averaged over the entire length of the project.

ADT	Points
Greater than 16,400	10
14,801–16,400	9
13,201–14,800	8
11,601–13,200	7

10,001–11,600	6
8,401–10,000	5
6,801–8,400	4
5,201–6,800	3
3,601–5,200	2
2,001–3,600	1
0s2,000	0

The Average Daily Traffic category has a weight factor of **2** for a maximum total point value of **20**.

2. Volume to Capacity

The volume to capacity (V/C) Ratio is averaged over the entire length of the project. Volume is equal to ADT and capacity is the design volume of the facility. This ratio is a simple, accurate, universally recognized measure of congestion. The V/C ratio is sensitive to local conditions. Even without high volumes, as experienced in urban areas, a rural route with a lowered capacity because of its narrow pavements still may have a high volume to capacity ratio. Therefore, the V/C ratio is a good reflection of factors important for safety, congestion relief, local economic development, and regional diversity.

V/C Ratio	Points
Greater than 1.00	10
.90–.99	9
.80–.89	8
.70–.79	7
.60–.69	6
.50–.59	5
.40–.49	4
.30–.39	3
.20–.29	2
.10–.19	1
.00s.09	0

The Volume to Capacity (V/C) category has a weight factor of **2** for a maximum total point value of **20**.

3. Pavement Condition

The pavement condition rating (PCR) is a visual survey of pavement deficiencies. The pavements are rated on a scale of 0 to 100 with 100 being perfect. This rating looks at items such as cracking, potholes, deterioration of the pavement and other factors (see the ODOT Pavement Condition Rating Manual for details). The ODOT Office of Pavement Engineering is now collecting PCR data on all Federal Aid routes. The PCR values will be provided by ODOT.

Pavement Condition	Points
0-54	10
55-64	6
65-84	2
85-100	0

The Pavement Condition (PCR) category has a weight factor of 4 for a maximum total point value of 40.

4. Crash Rate

Using the rate of crash per million miles traveled on the road will allow crash trends on lower volumes roads to be recognized in the scoring process. These values represent crashes in the most recent and consecutive three year period.

Crash Rate	Points
Greater than 5.50	5
4.50-5.49	4
3.50-4.49	3
2.50-3.49	2
1.50-2.49	1
0.00-1.49	0

The Crash Rate category has a weight factor of 2 for a maximum total point value of 10.

5. Crash Frequency or Density

The crash frequency is the number of crashes occurring at an intersection (used primarily for signal/intersection work). The density is the number of

crashes per mile occurring along a section of highway (used primarily for roadway section work). These values represent crashes in the most recent and consecutive three year period.

Frequency	Points	Density	Points
Greater than 50	5	Greater than 125	5
40-50	4	100-125	4
30-39	3	75-99	3
20-29	2	50-74	2
10-19	1	25-49	1
0-9	0	0-24	0

The Crash Frequency or Density category has a weight factor of **4** for a maximum total point value of **20**.

6. Relative Severity Index

The relative severity index (RSI) represents the relative cost to society of a specific type of crash (head on, rear end, angle accident, etc.). The RSI is the sum of the relative costs per crash divided by the total number of crashes. These values represent crashes in the most recent and consecutive three year period. The RSI is updated periodically according to cost adjustments (i.e. inflation) associated with each crash type. The current index and scoring scale can be found on the ODOT Office of Local Programs website.

The Relative Severity Index (RSI) category has a weight factor of **2** for a maximum total point value of **10**.

7. Economic Health

This item recognizes that Ohio local governments are not equal in their financial wealth. To achieve some measure of equity among entities, the level of economic distress is evaluated based on the unemployment rate in the small city where the project sponsor is located (current rate posted on the Ohio Department of Development website). The Economic Health factor awards points to local entities having an unemployment rate that is higher than the statewide rate.

Municipal Unemployment Rate in Relation to the Statewide Rate	Points
30.1% or greater than statewide rate	10
25.1% - 30% greater than statewide rate	8

20.1% - 25% greater than statewide rate	6
10.1% - 20% greater than statewide rate	4
0.1 - 10% greater than statewide rate	2
equal to or below statewide average	0

The Economic Health category has a weight factor of **2** for a maximum total point value of **20**.

OHIO SMALL CITIES OUTSIDE OF MPO's

CITY NAME	COUNTY	DIST	POP
ADA	HARDIN	1	5,952
ASHLAND	ASHLAND	3	20,362
ASHTABULA	ASHTABULA	4	19,124
ATHENS	ATHENS	10	23,832
BELLEFONTAINE	LOGAN	7	13,370
BELLEVUE	ERIE/HURON/SANDUSKY	3	8,202
BRYAN	WILLIAMS	2	8,545
BUCYRUS	CRAWFORD	3	12,362
CAMBRIDGE	GUERNSEY	5	10,635
CELINA	MERCER	7	10,400
CHILLICOTHE	ROSS	9	21,901
CIRCLEVILLE	PICKAWAY	6	13,314
CLYDE	SANDUSKY	2	6,325
COLUMBIANA	MAHONING	11	6,384
CONNEAUT	ASHTABULA	4	12,841
COSHOCTON	COSHOCTON	5	11,216
DEFIANCE	DEFIANCE	1	16,494
DOVER	TUSCARAWAS	11	12,826
EAST LIVERPOOL	COLUMBIANA	11	11,195
EATON	PREBLE	8	8,407
FOSTORIA	HANCOCK/SENECA/WOOD	2	13,441
FREMONT	SANDUSKY	2	16,734
GALION	CRAWFORD	3	10,512
GENEVA	ASHTABULA	4	6,215
GREENVILLE	DARKE	7	13,227
HILLSBORO	HIGHLAND	9	6,605
JACKSON	JACKSON	9	6,397
KENTON	HARDIN	1	8,262
LOGAN	HOCKING	10	7,152
LONDON	MADISON	6	9,904
MARYSVILLE	UNION	6	22,094
MT VERNON	KNOX	5	16,990
NAPOLEON	HENRY	2	8,749
NELSONVILLE	ATHENS	10	5,392
NEW PHILADELPHIA	TUSCARAWAS	11	17,288
NORWALK	HURON	3	17,012
ORRVILLE	WAYNE	3	8,380
PORT CLINTON	OTTAWA	2	6,056
PORTSMOUTH	SCIOTO	9	20,226
RITTMAN	MEDINA/WAYNE	3	6,491
SALEM	COLUMBIANA	11	12,303
SIDNEY	SHELBY	7	21,229
ST MARYS	AUGLAIZE	7	8,332
TIFFIN	SENECA	2	17,963
UHRICHSVILLE	TUSCARAWAS	11	5,413
UPPER SANDUSKY	WYANDOT	1	6,596
URBANA	CHAMPAIGN	7	11,793
VAN WERT	VAN WERT	1	10,846
WAPAKONETA	AUGLAIZE	7	9,867
WASHINGTON CH	FAYETTE	6	14,192
WAUSEON	FULTON	2	7,332
WELLSTON	JACKSON	9	5,663
WILLARD	HURON	3	6,236
WILMINGTON	CLINTON	8	12,520

GRAND TOTAL: 54 SMALL CITIES